

**REGULAR MEETING  
MINUTES OF THE BOARD OF EDUCATION  
HUNTINGTON U.F.S.D.**

**April 2, 2012**

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, April 2, 2012 at Jack Abrams School, Huntington Station, New York. The meeting was called to order at 6:33 PM.

**ROLL CALL**

There were present Board of Education Members: Rogan, Paci, Black, Brown, Hebert, McGrath, Spector; Superintendent Polansky, Dr. Card, Dr. Giani, Mr. Grackin and Mrs. Troffa.

**EXECUTIVE SESSION**

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to go into Executive Session to discuss legal and personnel matters.

MOTION carried 7-0.

At 7:35 PM Mrs. Rogan reconvened the meeting.

**PLEDGE OF ALLEGIANCE**

Mrs. Rogan led the Board of Education and the others present in the Pledge of Allegiance to the flag.

**EMERGENCY EVACUATION PROCEDURE**

Mrs. Rogan discussed the exits to be used in the event of an emergency.

**SMOKE-FREE SCHOOL DISTRICT**

Mrs. Rogan announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. She also asked that all cell phones be turned off.

**APPROVAL OF BOARD OF EDUCATION MINUTES**

A MOTION was made by Mrs. Black and seconded by Mrs. Brown to approve the Board of Education Minutes of March 19, 2012.

(See attached)

MOTION carried 7-0.

A MOTION was made by Mrs. Hebert and seconded by Mrs. Black to approve the Board of Education Minutes of March 26, 2012.

Mr. McGrath abstained from voting because he was absent from the Board meeting of March 26, 2012.

MOTION carried 6-0.

### **COMMUNICATIONS AND ANNOUNCEMENTS**

Members of the Board commented on different events that they attended: The Huntington High School/Finley Middle School Fashion Show that was organized by the PTA, a fundraiser at the Huntington Yacht Club to benefit the crew team, an alcohol awareness program at Finley, and the Finley musical. The Greenkill trips were discussed and they went very well.

Mrs. Hebert's comments were quoted by the budget director for New York State in the latest issue of *On Board*, the New York State School Boards Association publication. Mrs. Hebert made these comments when she and Mrs. Rogan attended NYSSBA's State Issues Conference in March.

Mr. Polansky congratulated primary students for their impressive Science Fair projects. He also announced and congratulated winners of Long Island's Best Exhibit at the Heckscher Museum and the Long Island Media Arts Show. Mr. Polansky also announced the winners of the New York State Awards of Academic Excellence. Mr. Polansky attended the performance of *Little Women*.

Mr. Polansky announced that April 1<sup>st</sup> and May 25<sup>th</sup> are vacation days because we did not use any snow days. A letter was sent home with the students.

### **PRESENTATION**

#### **2012-2013 Budget**

Mr. Polansky indicated that tonight is the last of the budget sessions and reviewed the revenue sources: state aid, tuition from other districts, health services fees, rental income, summer school tuition, driver education, adult education, miscellaneous, MTA Payroll Tax reimbursement, interfund transfers, and applied fund balance/reserves. Discussion followed.

# **1<sup>st</sup> PUBLIC COMMENTARY**

Members of the community were given the opportunity to address the Board of Education on items listed in *Items for Discussion/Action*. *Public Commentary* began at 8:25 PM and ended at 8:32 PM.

## **ITEMS FOR DISCUSSION/ACTION**

### **2012-2013 Budget**

Mr. Polansky discussed the extra state aid that will be coming into the district and his recommendation for its use. He recommends using it to offset the assessed valuation if that number is less than we have budgeted for. Discussion followed.

### **Building Use**

The Board was given a revised schedule of fees for review. Extensive discussion followed. Mr. Polansky indicated that administration would be updating the Building Use Policy and present it for approval at a future meeting.

A MOTION was made by Mrs. Hebert and seconded by Mr. Spector to approve the new facility use fee schedule.

(See attached)

AYES:	6	Mrs. Black Mrs. Brown Mrs. Hebert Mr. Paci Mrs. Rogan Mr. Spector
-------	---	--

NOES:	1	Mr. McGrath
-------	---	-------------

ABSTAIN:	0	
----------	---	--

MOTION carried 6-1.

## **CURRICULUM AND INSTRUCTION**

A MOTION was made by Mrs. Brown and seconded by Mrs. Black to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE		CPSE
-----	--	------

27876		28163
24890		27913
24919		28144
27911		28145
24059		28213
24585		28155
23948		28210
24752		28080
22456		28212
23094		28202
2736-6		28209
27775		27935
27412		
28169		
28179		
28197		
28208		
27245		

Annual Reviews						
CSE					CPSE	
27302	24894	22537	23309		28098	28033
27614	24635	21913	27759		27979	27988
27647	27900	21189	27255		28097	28067
27646	28115	21817			28084	28122
27886	27962	24347			28056	28148
27898	25066	22477			27763	28008
27983	28021	21986			28028	28007
24726	24614	22604			27942	28031
25010	27911	23743				27915
27433	24417	27789				
27403	27377	22526				
27395	24715	22824				
27912	27782	25171				
27298	24050	22520				
24516	23458	24815				
25134	23412	27969				
24828	25135	28052				
24584	23266	27970				
24919	22129	24737				
25162	22410	24639				
28036	22957	27684				

24601	22478	27786		
27367	24668	27951		

MOTION carried 7-0.

### **PERSONNEL ITEMS**

On the recommendation of the Superintendent, a MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve Items H.1 through H.6 on the personnel agenda. Dr. Giani announced the retirement of Jane Caruso, Special Education teacher and congratulated Nancy Wilson on her appointment as the new Director of Special Education and Student Support Services, effective July 1, replacing Dr. Mingin.

#### **H. 1 Approve Retirements/Leave of Absence**

<b>Retirements</b>					
No.	Unit	Name	Assignment	Effective Date	Award
1.1	ATH	Jane Caruso	HS/Sp. Ed.	Close of Business 6/30/12	Not to exceed \$3,000.00
<b>Leave of Absence</b>					
No.	Unit	Name	Assignment	Effective Dates	Reason
1.2	ATH	Danielle Nolan	FH/Sp. Ed.	4/9/12-6/8/12 approx.	FMLA

#### **H. 2 Approve New Instructional Appointments**

<b>Probationary</b>							
No	Unit	Name	Assignment	Certification	Effective Date	Salary	Replacing
2.1	DSPA	Nancy Wilson	Director of Special Education & Student Support Services	SDA/Perm Special Ed/Perm	7/1/12- 7/1/15	\$138,437.00 20 add'l days @\$656.90/day	V. Mingin

#### **H. 3 Approve Long-Term Substitutes**

<b>Full-time</b>						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
3.1	ATH	Robert Barca	MS/SS	9/13/11- approx. 4/16/12	1-20 days/\$90. 21-30 days/\$105. 31+days/\$301.83 Sch. VI Step 1 \$60,365.00	D. DeChiaro
<i>Mr. Barca was previously appointed through 4/2/12</i>						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
3.2	ATH	Lindsey Marotta	JE/Sp. Ed.	4/12/12- approx.	1-20 days/\$90. 21-30 days/\$105.	E. D'Andraia

				6/4/12	31+days/\$241.45 Sch. I Step 1 \$48,290.00	
3.3	ATH	Vincenza Famiglietti-Caruso	SD/Elem	3/23/12 approx.- 6/22/12 approx.	\$332.18/day Sch. VIII Step 1 \$66,435.00	P. Schwarting
3.4	ATH	Kaitlyn Reyes	HS/Soc. St.	2/27/12 approx.- TBD	1-20 days/\$90. 21-30 days/\$105. 31+days/\$241.45 Sch. I Step 1 \$48,290.00	W. Byrne

#### H. 4 Approve Extra Duty Assignments

Interscholastic Athletics – Post Season			
No.	Name	Description/Season	Step/Stipend
4.1	Kieran Mock	Head Coach Varsity Wrestling-Winter/Post Season	\$2,522.25 19 days @ \$132.75
4.2	Peter Fusco	Asst. Coach Varsity Wrestling-Winter/Post Season	\$1,859.22 18 days @ \$103.29
4.3	Travis Smith	Asst. Coach Varsity Wrestling-Winter/Post Season	\$1,962.51 19 days @ \$103.29
4.4	Gilbert Smith	Head Coach Varsity Boys Swimming-Winter/Post Season	\$2,389.50 18 days @ \$132.75
4.5	Margaret McConnell	Asst. Coach Varsity Boys Swimming-Winter/Post Season	\$1,859.22 18 days @ 103.29
4.6	Debra Cheskes	Head Coach Varsity Girls Track-Winter/Post Season	\$531.00 4 days @\$132.75

#### H. 5 Approve Additional Work

ELA Assessment – Grades 7 & 8					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.1	ATH	Erica Parris	Scoring	April 2012	Up to 4 hours \$48.97/hr
5.2	ATH	Brendan McGowan	Scoring	April 2012	Up to 4 hours \$48.97/hr
5.3	ATH	Jennifer Poach	Scoring	April 2012	Up to 4 hours \$48.97/hr
5.4	ATH	Kimberly Schiller	Scoring	April 2012	Up to 4 hours \$48.97/hr
After School Program – MS Funded through Title III LEP/ELL Grant					
No	Unit	Name	Description	Effective Dates	Rate of Pay
5.5	AMA	Pena Keane	Aide	3/19/12-5/7/12	\$23.47/hr
Lab Assistant					
No	Unit	Name	Description	Effective Dates	Rate of Pay

5.6	STU	Kaycy Saravia-Rivas	Student	2011-2012	\$7.25/hr
<b>Adult Education</b>					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
5.7	NC	Kaitlyn Reyes	Instructor	2011-2012	\$25.00/hr
5.8	NC	Janeen Wasoski	Instructor	2011-2012	\$25.00/hr
<b>Summer Staffing – Special Education</b> Funded through Special Education Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
5.9	DSPA	Nancy Wilson	Director	Summer 2012 Not to exceed 9 days	\$5,912.10 \$656.90/day

**H. 6 Approve Substitutes**

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
6.1	ATH	Ivana Militano	Teacher	2011-2012	\$90.00/day
6.2	ATH	Fabiana Pereira	Teacher	2011-2012	\$90.00/day

MOTION carried 7-0.

School/Buildings	Units
HS = Huntington High School	ATH = Teachers
MS = Finley Middle School	AMA = Aides and Monitors
JA = Jack Abrams Intermediate	DSPA = District Supervisors and Principals Assoc.
WH = Woodhull Intermediate	HCA = Chairpersons
FH = Flower Hill Primary	SHHA = Study Hall and Hallway
SD = Southdown Primary	B & G = Buildings & Grounds
JE = Jefferson Primary	FSW = Food Service Workers
WA = Washington Primary	SEC = Security
DW = District-wide	NUR = Nurses
CO = Central Office	CU = Clerical
	NC = Non Contractual
	STU = Student Worker
	VOL = Volunteer

**BUSINESS ITEMS****Approval of Confidential Personnel Resolution**

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to approve the Resolution below for the employee listed in Confidential Schedule “A.”

**RESOLUTION**

WHEREAS the Superintendent of Schools has preferred charges against the employee named in Confidential Schedule “A” pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED that the employee named in Confidential Schedule "A" is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

(See attached Confidential Schedule "A")

MOTION carried 7-0.

Transfer from Employee Benefit Accrued Liability Reserve

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to approve the Transfer of \$135,145.48 from the Employee Benefit Accrued Liability Reserve to the General Fund for the fiscal year ending June 30, 2012.

(See attached)

MOTION carried 7-0.

Acceptance of Federal Single Audit

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to accept the Federal Single Audit Report for the year ended June 30, 2011 by Cullen & Danowski.

(See attached)

MOTION carried 7-0.

Acceptance of Internal Auditing Report

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to accept the Audit Report for the year ended June 30, 2012 by Sheehan & Company.

(See attached)

MOTION carried 7-0.

Approval of Contracts

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to approve the contracts listed below:

- a. Huntington Coach Corp. D/B/A Roy K. Davis Bus, Inc. – Contract Extension
- b. Sylvan Learning Center

Approval of Bid Award

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to award the Printing of District Calendar to Phoenix Business Products at \$3,614 and Mini Calendar to Lotus Events at \$363.

MOTION carried 7-0.

Acceptance of Donations

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to accept the donations as per the attached memorandum from the following organizations:

- a. Huntington Ancient Order of Hibernians
- b. The Peter Max Corporation
- c. SEPTA

MOTION carried 7-0.

Approval of Mileage Reimbursement

A MOTION was made by Mrs. Brown and seconded by Mr. McGrath to approve mileage reimbursement for the employees listed below:

Risa Brachman – Speech Therapist  
Nicole Lynch – Teacher

MOTION carried 7-0.

**2<sup>nd</sup> PUBLIC COMMENTARY**

Members of the community were given the opportunity to address the Board of Education on any item. *Public Commentary* began at 8:55 PM and ended at 9:00 PM.

**CLOSING REMARKS**

Mrs. Brown thanked the Huntington Ancient Order of Hibernians, The Peter Max Corporation, and SEPTA for their very generous donations.

**ADJOURNMENT**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Black to adjourn the meeting.

At 9:01 PM the meeting was adjourned.

MOTION carried 7-0.

Respectfully submitted,

Elizabeth Troffa  
District Clerk