

**REGULAR MEETING
MINUTES OF THE BOARD OF EDUCATION
HUNTINGTON U.F.S.D.**

February 13, 2012

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, February 13, 2012 at Jack Abrams School, Huntington Station, New York. The meeting was called to order at 6:30 p.m.

ROLL CALL

There were present Board of Education Members: Rogan, Paci, Black, Brown, Hebert, McGrath, Spector; Superintendent Polansky, Dr. Card, Mr. Grackin and Mrs. Troffa. Dr. Giani was absent.

EXECUTIVE SESSION

A MOTION was made by Mrs. Brown and seconded by Mr. Spector to go into Executive Session to discuss matters pertaining to negotiations and personnel matters.

MOTION carried 7-0.

At 7:35 p.m. Mrs. Rogan reconvened the meeting.

PLEDGE OF ALLEGIANCE

Mrs. Rogan led the Board of Education and the others present in the Pledge of Allegiance to the flag.

EMERGENCY EVACUATION PROCEDURE

Mrs. Rogan discussed the exits to be used in the event of an emergency.

SMOKE-FREE SCHOOL DISTRICT

Mrs. Rogan announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. She also asked that all cell phones be turned off.

APPROVAL OF BOARD OF EDUCATION MINUTES

A MOTION was made by Mrs. Brown and seconded by Mrs. Black to approve the Board of Education Minutes of January 30, 2012.

MOTION carried 7-0.

TREASURER'S REPORT

A MOTION was made by Mrs. Black and seconded by Mr. Spector to approve the Treasurer's Report as of December 31, 2011.

(See attached)

MOTION carried 7-0.

FINANCIAL REPORTS - FYI

The following reports were presented for information only:

- Revenue Status Report as of January 31, 2012
- Extra Curricular Quarterly Reports as of December 31, 2011
- Expenditure Reports as of January 31, 2012
 - a) General Fund
 - b) School Lunch Fund
 - c) Special Aid Fund

ACCEPTANCE OF WARRANTS

A MOTION was made by Mrs. Hebert and seconded by Mrs. Black to accept the warrants listed below:

December Warrants	
GENERAL ADVANCED WARRANT (NOVEMBER)	\$5,936,008.33
GENERAL FUND WARRANT 12/07/11	\$1,413,807.87
GENERAL FUND WARRANT 12/21/11	\$1,801,799.89
SCHOOL LUNCH ADVANCE WARRANT (NOVEMBER)	\$66,368.85
SCHOOL LUNCH WARRANT 12/07/11	\$2,935.02
SCHOOL LUNCH WARRANT 12/21/11	\$70,640.74
SPECIAL AID ADVANCED WARRANT (NOVEMBER)	\$101,998.63
SPECIAL AID WARRANT 12/07/11	\$39,870.60
SPECIAL AID WARRANT 12/21/11	\$20,182.19
WORKERS COMP WARRANT 12/09/11	\$13,676.10
WORKERS COMP WARRANT 12/23/11	\$12,574.25
CAPITAL PROJECTS WARRANT HC 12/07/11	\$4,800.00
CAPITAL PROJECTS WARRANT HJ 12/07/11	\$15,986.20
CAPITAL PROJECTS WARRANT HC 12/21/11	\$325.69
CAPITAL PROJECTS WARRANT HJ 12/21/11	\$116.83
T & A NOVEMBER WARRANT	\$5,747,888.11
MEDICARE REIMBURSEMENTS WARRANT	\$840,028.15
TOTALS	\$16,089,007.45

MOTION carried 7-0.

COMMUNICATIONS AND ANNOUNCEMENTS

Board members briefly reported on different events and meetings that they attended:

- Juliana Coraor, our Intel Finalist was honored at a Town of Huntington Board meeting;
- Several Black History Month celebrations, including one at Huntington High School that was sponsored by the Tri CYA;
- Woodhull production of Aladdin Jr.;
- Parents as Reading Partners (PARP).

Mrs. Hebert attended a Funding Subcommittee meeting of the Huntington Station Action NOW Committee that she is a member of. About ten people attended including Mr. D'Amaro, Mr. Mayoka and Dr. Spencer. The purpose of this subcommittee is to find funding, either through grants or fundraising, to fund some of the needs identified by the other subcommittees.

Mrs. Rogan and Mr. Polansky attended a meeting at the office of Steve Bellone. Mark Cuthbertson was also in attendance. The meeting was a general introduction and the beginning of dialogue with the new legislator.

Mr. Polansky indicated that February 6th through the 10th was National Counseling Week. He expressed his appreciation for how hard our counselors work to move our children to the next level.

Mr. Polansky responded to a question posed by a parent at the last Board meeting regarding seatbelts on the buses going to Greenkill. Mr. Polansky has received confirmation from Hampton Jitney, the company that will transport our children to Greenkill, that the buses will have seatbelts.

Mr. Polansky addressed the issue of start times at the primary and intermediate levels. Woodhull Intermediate's time is too costly to change and will remain the same. The primary levels will remain as they are for next year, that is 2012-2013, and a time change will be considered for the following year.

Mr. Polansky indicated that there is newly enacted legislation that requires posting of records prior to public meetings. In compliance with this new legislation, the district will be posting online on our district website *Items for Discussion/Action* that will be acted upon at the Board meeting, as well as *Financial Items* and *Business Items* that require *ACTION*. This information will be on the website a couple of days prior to the board meeting.

1st PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on items listed in *Items for Discussion/Action*.

ITEMS FOR DISCUSSION/ACTION

Budget/Election Timeline

A MOTION was made by Mr. McGrath and seconded by Mrs. Brown to approve the Budget/Election Timeline.

MOTION carried 7-0.

Building Use Fees

Mr. Polansky opened up a discussion about increasing our building use fees in order to bring in much needed revenue. Our fee schedule and that of our neighboring districts was discussed. The Board asked for a recommendation from Administration, as well as a list of groups who use our facilities indicating which groups are not-for-profit. This will be discussed again when the Board has the information needed to make a decision.

Policy 8290 – Animals in the School (Instructional Purposes)

A MOTION was made by Mrs. Brown and seconded by Mrs. Hebert to approve this policy. This was the second reading of this policy.

(See attached)

MOTION carried 7-0.

Transportation

Mr. Polansky indicated that we are in the middle of a two-year contract with Huntington Coach. He then reviewed our current mileage limits and discussed cost savings at various levels up to the State Education Department mileage limits. There was discussion about the Request for Proposal (RFP) process that will be entered into in December 2012.

Woodhull Comprehensive Educational Plan (CEP)

Mr. Polansky explained that it is the obligation on the part of a school identified as a School In Need of Improvement to submit this Comprehensive Educational Plan to the State Education Department. This report provides a profile of the school and the plan for its improvement.

A MOTION was made by Mrs. Hebert and seconded by Mr. McGrath to approve the Woodhull Comprehensive Educational Plan (CEP).

MOTION carried 7-0.

CURRICULUM AND INSTRUCTION

A MOTION was made by Mrs. Brown and seconded by Mrs. Black to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE			CPSE
27659	24452		28054
24776	27386		28001
27245	23442		28067
27355	28153		28184
27235	27767		28187
27363	22653		28185
27403	28172		28027
27853	28149		27973
	28112		27795

MOTION carried 7-0.

PERSONNEL ITEMS

On the recommendation of the Superintendent, a MOTION was made by Mr. Spector and seconded by Mrs. Hebert to approve items H.1 through H.4 and H.6 through H.7.

MOTION carried 7-0.

A MOTION was made by Mr. Paci and seconded by Mr. Spector to approve Items H.5.1 through H.5.28 and H.5.30 through H.5.39.

MOTION carried 7-0.

A MOTION was made by Mr. Paci and seconded by Mrs. Hebert to approve Item H.5.29.

AYES:	5	Mrs. Hebert
		Mr. McGrath
		Mr. Paci
		Mrs. Rogan
		Mr. Spector

NOES:	2	Mrs. Black
		Mrs. Brown

ABSTAIN: 0

MOTION carried 5-2.

H. 1 Approve Resignations/Leave of Absence/Return from Leave of Absence

Resignations					
No.	Unit	Name	Assignment	Effective Date	Reason
1.1	CU	Eileen Senzel	HS/Attendance	Close of Business 2/3/12	Accepted another position
Leave of Absence					
No.	Unit	Name	Assignment	Effective Dates	Reason
1.2	ATH	Leticia Cuthbertson	FH/Elem	2/27/12-6/1/12 approx.	FMLA

H. 2 Approve Long-Term Substitutes

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
2.1	ATH	Debra Ravo	WH/ESL	1/23/12- 6/22/12	1-20 days/\$90. 21-30 days/\$105. 31+days/\$287.63 Sch. V Step 1 \$57,525.00	A. Pancir
<i>Ms. Ravo is re-called from the PEL as LTS</i>						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
2.2	ATH	Pamela Jacovina	WH/Music	2/27/12 approx.-4/3/12 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$241.45 Sch. 1 Step 1 \$48,290.00	K. Canales
<i>Ms. Jacovina was previously in a LTS position through 1/31/12</i>						

H. 2 Approve Long-Term Substitutes - continued

No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
2.3	ATH	Emily Eckstrum	HS/Eng	1/31/12 approx. to TBD	1-20 days/\$90. 21-30 days/\$105. 31+days/\$277.02 Sch. IV Step 1 \$55,405.00	K. Krummenacker
2.4	ATH	Diana Vitale	WA/ESL	2/17/12 approx. to 5/29/12 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$277.02 Sch. IV Step 1 \$55,405.00	J. Marsh

2.5	ATH	Robert Barca	MS/SS	9/13/11- approx. 3/5/12	1-20 days/\$90. 21-30 days/\$105. 31+days/\$301.83 Sch. VI Step 1 \$60,365.00	D. DeChiaro
<i>Mr. Barca was previously appointed through 2/13/12</i>						

H. 3 Approve Termination of Probationary Appointment

No.	Unit	Name	Assignment	Effective Date	Certification
3.1	ATH	Eileen Melloy	MS/Foreign Language	3/26/12	Spanish 7-12
<i>Ms. Melloy is tenured with the district in ESL</i>					

H. 4 Approve Recall of Staff from Preferred Eligible List

No	Unit	Name	Assignment	Certification	Effective Date	Replacing
4.1	AMA	Kathy Einhorn	HS	Teaching Assistant-Level III	2/27/12	B.Waller
4.2	AMA	Kristen DeVille	HS	Teaching Assistant-Level I	2/27/12	N. Lavery

H. 5 Approve Extra Duty Assignments

Interscholastic Athletics – Spring			
No.	Name	Description/Season	Step/Stipend
5.1	Eliasib Acosta	Varsity Asst. Boys Track	Step 4 \$5,508.
5.2	Keith Barrett	JV Coach Baseball	Step 4 \$5,183.
5.3	Marissa Bergmann	MS Girls Lacrosse - Blue/Gr.7&8	Step 2 \$4,094.
5.4	Nancy Conlon	MS Coach Softball	Step 4 \$4,488.
5.5	Leyland Davis	MS Asst. Coach Boys Lacrosse - Blue/Gr. 7&8	Step 2 \$3,867.
5.6	Jamie Fishlow	Varsity Coach Boys Tennis	Step 4 \$5,962.
Interscholastic Athletics – Spring			
No.	Name	Description/Season	Step/Stipend
5.7	Keith Flynn	Varsity Asst. Baseball	Step 4 \$5,351.
5.8	Robert Gilmor	JV Coach Boys Tennis	Step 4 \$4,774.
5.9	Marc Jensen	Varsity Coach Crew	Step 4 \$5,517.
5.10	Philip Lowe	MS Coach Girls Track	Step 4 \$4,488.
5.11	Charles Maccio	Varsity Asst. Softball	Step 2 \$4,350.
5.12	Timothy Madden	MS Coach Boys Track	Step 4 \$4,488.
5.13	Michael Marinello	MS Asst. Boys Track	Step 4 \$4,236.
5.14	Paul McDermott	Varsity Coach Boys Lacrosse	Step 4 \$7,605.
5.15	Amanda Meyer	Varsity Asst. Crew	Step 4 \$4,495.
5.16	Eric Mininni	MS Coach Boys Tennis	Step 4 \$4,488.
5.17	Matthew Perlongo	MS Asst. Coach Boys Lacrosse - White/Gr. 7&8	Step 1 \$3,552.
5.18	Linda Roth	MS Coach Girls Lacrosse - White/Gr. 7&8	Step 4 \$4,573.
5.19	Joseph Roy	MS Coach Boys Lacrosse - Blue/Gr. 7&8	Step 4 \$4,573.
5.20	Catherine Ruggiero	JV Asst. Girls Lacrosse	Step 1 \$3,786.

5.21	Jillian Talleur	JV Coach Girls Lacrosse	Step 4 \$5,704.
5.22	Vincent Tannazzo	MS Coach Boys Lacrosse - White/Gr. 7&8	Step 4 \$4,573.
5.23	Thomas Tantillo	MS Coach Baseball	Step 4 \$4,488.
5.24	Eric Triolo	Varsity Asst. Boys Lacrosse	Step 4 \$5,376.
5.25	Anthony Troffa	JV Coach Boys Lacrosse	Step 4 \$5,704.
5.26	John Walsh	Varsity Coach Softball	Step 4 \$8,034.
5.27	Nancy Wilson	Varsity Coach Girls Lacrosse	Step 4 \$7,605.
5.28	Ronald Wilson	Varsity Coach Boys Track	Step 4 \$7,605.
5.29	Kathleen Wright	Varsity Asst. Girls Lacrosse	Step 4 \$5,376.
5.30	Lynn Hefe	MS Asst. Girls Track	Step 4 \$4,236.
5.31	TBA	Varsity Coach Girls Track	
5.32	TBA	Varsity Asst. Girls Track	
5.33	TBA	JV Coach Softball	
5.34	TBA	Varsity Coach Baseball	
5.35	TBA	JV Asst. Boys Lacrosse	
5.36	TBA	MS Coach Girls Lacrosse	
5.37	TBA	MS Asst. Coach Girls Lacrosse	
Marching Band			
No.	Name	Description/Season	Stipend
5.38	Frank Battista	Winter Percussion .5	\$725.75
5.39	Jason Giachetti	Winter Percussion .5	\$725.75

H. 6 Approve Additional Work

Adult Education					
No	Unit	Name	Description	Effective Dates	Rate of Pay
6.1	NC	Laura Balaban	Instructor	2011-2012	\$25.00/hr
6.2	NC	Peter Brosoff	Instructor	2011-2012	\$25.00/hr
6.3	NC	Melissa Caravello	Instructor	2011-2012	\$25.00/hr
6.4	NC	Diane Dentico	Instructor	2011-2012	\$25.00/hr
6.5	NC	Beverly Koondel	Instructor	2011-2012	\$25.00/hr
6.6	NC	Chet Lukaszewski	Instructor	2011-2012	\$25.00/hr
6.7	NC	Karen McKenna	Instructor	2011-2012	\$25.00/hr
Kindergarten Registration					
No	Unit	Name	Description	Effective Dates	Rate of Pay
6.8	NC	Clara Krapf	Registration Processing	Up to 6 days 3/6/12-4/27/12	\$10.50/hr
6.9	NC	Margaret Florio	Registration Processing	Up to 6 days 3/6/12-4/27/12	\$30.00/hr
6.10	NC	Maryanne Omara	Registration Processing	Up to 6 days 3/6/12-4/27/12	\$10.50/hr

H. 7 Approve Substitutes

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
7.1	ATH	Lauren Ausubel	Teacher	2011/2012	\$90.00/day
7.2	ATH	Tina Balducci	Teacher	2011/2012	\$90.00/day
7.3	ATH	Kim Valerio	Teacher	2011/2012	\$90.00/day
7.4	CU	Laura Costa	Clerical	2011/2012	\$10.50/hr
7.5	ATH	Nicole Governale	Teacher	2011/2012	\$90.00/day
7.6	ATH	Nube Crimi	Teacher	2011-2012	\$90.00/day

Buildings	Units	
HS = Huntington High School	DW = District-wide	SHHA = Study Hall and Hallway Assistants
MS = Finley Middle School	CO = Central Office	B & G = Buildings & Grounds
JA = Jack Abrams Intermediate	NC = Non Contractual	FSW = Food Service Workers
WH = Woodhull Intermediate	STU = Student Worker	SEC = Security
FH = Flower Hill Primary	AMA = Aides and Monitors	NUR = Nurses
SD = Southdown Primary	DSPA = District Supervisors and Principals	CU = Clerical
JE = Jefferson Primary	Assoc HCA= Chairpersons	
WA = Washington Primary		

BUSINESS ITEMS

Approval of Overnight Field Trip

Greenkill Outdoor Environmental Education Center

A MOTION was made by Mr. Paci and seconded by Mrs. Black to approve the overnight field trips scheduled for March 2012.

(See attached)

MOTION carried 7-0.

Approval of Contracts

A MOTION was made by Mr. Paci and seconded by Mrs. Black to approve the following contracts:

- Cullen & Danowski, LLP
- Bilinguals, Inc.
- Huntington Hospital Internship Program
- South Shore Center for Speech, Language and Swallowing Disorders, LLP

(See attached)

MOTION carried 7-0.

Acceptance of Donations

Woodhull PTA

A MOTION was made by Mr. Paci and seconded by Mrs. Black to accept a donation in the amount of \$3,500 from Woodhull PTA to support iGame4.

(See attached)

MOTION carried 7-0.

Huntington Foundation for Excellence in Education (HFEE)

A MOTION was made by Mr. Paci and seconded by Mrs. Black to accept a donation of \$3,554 from HFEE in support of six mini grants.

(See attached)

MOTION carried 7-0.

Special Education Parent Teacher Association (SEPTA)

A MOTION was made by Mr. Paci and seconded by Mrs. Black to accept a donation of \$4,637.31 to support ten mini grants.

(See attached)

MOTION carried 7-0.

Conference Attendance by the Superintendent of Schools

A MOTION was made by Mr. Paci and seconded by Mrs. Black to approve attendance by Mr. Polansky at a conference entitled, *Productive Evaluation Practices: Setting Goals, Measuring Progress and Promoting Instructional Leadership*. This conference is in Albany, New York and is sponsored by the Leadership for Educational Achievement Foundation (LEAF).

(See attached)

MOTION carried 7-0.

Approval of Mileage Reimbursement

A MOTION was made by Mr. Paci and seconded by Mrs. Black to place the following employee on the mileage reimbursement list:

Gloria Susalla Ojeda – Food Service

MOTION carried 7-0.

Budget Transfers

A MOTION was made by Mr. Paci and seconded by Mrs. Black to approve the attached budget transfers.

(See attached)

MOTION carried 7-0.

2nd PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on any item.

CLOSING REMARKS

Mrs. Rogan announced the donations in detail and thanked the Woodhull PTA, HFEE and SEPTA for their very generous donations to the district.

ADJOURNMENT

A MOTION was made by Mrs. Brown and seconded by Mrs. Black to adjourn the meeting.

At 9:09 p.m. the meeting was adjourned.

MOTION carried 7-0.

Respectfully submitted,

Elizabeth Troffa
District Clerk