

**REGULAR MEETING  
MINUTES OF THE BOARD OF EDUCATION  
HUNTINGTON U.F.S.D.**

**November 14, 2011**

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, November 14, 2011 at Jack Abrams School, Huntington Station, New York. The meeting was called to order at 6:30 p.m.

**ROLL CALL**

There were present Board of Education Members: Rogan, Paci, Black, Brown, Hebert, McGrath, Spector; Gregory Guercio, Esq., Superintendent Polansky, Dr. Card, Dr. Giani, Mr. Grackin and Mrs. Troffa.

**EXECUTIVE SESSION**

A MOTION was made by Mrs. Brown and seconded by Mrs. Hebert to go into Executive Session to discuss:

- APPR Local Assessment Preparation
- District Technology Infrastructure/Staffing
- Districtwide Staffing Matters
- Transportation Negotiations

MOTION carried 7-0.

At 7:48 p.m. Mrs. Rogan reconvened the meeting.

**PLEDGE OF ALLEGIANCE**

Mrs. Rogan led the Board of Education and the others present in the Pledge of Allegiance to the flag.

**EMERGENCY EVACUATION PROCEDURE**

Mrs. Rogan discussed the exits to be used in the event of an emergency.

**SMOKE-FREE SCHOOL DISTRICT**

Mrs. Rogan announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. She also asked that all cell phones be turned off.

**APPROVAL OF BOARD OF EDUCATION MINUTES**

A MOTION was made by Mrs. Brown and seconded by Mrs. Hebert to approve the Board of Education Minutes of October 24, 2011 and October 27, 2011. Mr. Paci made a correction to the minutes of October 24<sup>th</sup>.

MOTION carried 7-0.

**APPROVAL OF AUDIT COMMITTEE MINUTES**

A MOTION was made by Mr. McGrath and seconded by Mr. Spector to approve the Audit Committee Minutes of October 24, 2011.

(See attached)

MOTION carried 7-0.

**TREASURER'S REPORT**

A MOTION was made by Mr. Paci and seconded by Mrs. Hebert to approve the Treasurer's Report as of September 30, 2011.

(See attached)

MOTION carried 7-0.

**FINANCIAL REPORTS - FYI**

The following reports were presented for information only:

- Revenue Status Report as of September 30, 2011
  - Expenditure Reports as of October 31, 2011
1. General Fund
  2. School Lunch Fund
  3. Special Aid Fund

**ACCEPTANCE OF WARRANTS**

A MOTION was made by Mr. Paci and seconded by Mrs. Black to accept the warrants listed below:

OCTOBER WARRANTS		
	AMOUNT	
GENERAL ADVANCED WARRANT (SEPTEMBER 2011)	\$6,720,128.19	
GENERAL FUND WARRANT 10/12/11	\$1,237,030.38	
GENERAL FUND WARRANT 10/26/11	\$2,455,975.20	

SCHOOL LUNCH ADVANCE WARRANT (SEPTEMBER)	\$76,304.06	
SCHOOL LUNCH WARRANT 10/26/11	\$90,729.86	
SPECIAL AID ADVANCED WARRANT (SEPTEMBER)	\$267,105.61	
SPECIAL AID WARRANT 10/12/11	\$24,748.43	
SPECIAL AID WARRANT 10/26/11	\$21,623.61	
WORKERS COMP WARRANT 10/14/11	\$21,837.98	
WORKERS COMP WARRANT 10/28/11	\$14,980.83	
CAPITAL PROJECTS WARRANT HC 10/26/11	\$1,738.62	
CAPITAL PROJECTS WARRANT HI 10/26/11	\$6,960.24	
T & A OCTOBER WARRANT	\$5,396,571.10	
TOTALS	\$16,335,734.11	

MOTION carried 7-0.

### **COMMUNICATIONS AND ANNOUNCEMENTS**

Mrs. Rogan attended a town board meeting where students from Finley were honored for fundraising for diabetes research. Mrs. Black visited Southdown Primary School and thanked Mrs. Marino and the children for the presentation at the last board meeting. Mrs. Rogan again thanked the students for their beautiful presentations for Board Appreciation Week at the last board meeting. There were several events attended by board members, a basketball tournament, hockey game between teachers from Finley and the high school, the high school tours. Mr. Spector thanked the Marching Band for a wonderful season and recognized the band and the band parents.

Mr. Polansky discussed the high school visitations. He thanked Mr. Noce for scheduling the various routes and indicated that we are going to invite realtors to tour the school also. Mr. Polansky congratulated one of our students, Molly Arceri, who won her third consecutive Section XI title last Saturday at Suffolk Community College in Brentwood in diving and set a new school record. He gave a shout out to the high school for a very enjoyable "Safe Halloween." He discussed the School District Accountability status.

### **PUBLIC COMMENTARY**

Members of the community were given the opportunity to address the Board of Education on items listed in *Items for Discussion/Action*. There was no commentary.

### **ITEMS FOR DISCUSSION/ACTION**

#### **First Reading of Policies:**

- Sexual Harassment of District Personnel - #6121
- Sexual Harassment of Students - #7531

Mr. Polansky explained the district subscribes to Erie I BOCES who is responsible for sharing state recommended updates to policies and new policies. The enclosed policies are updates to existing policies and have been reviewed by Guercio and Guercio, district counsel. The second reading of these policies will take place at the next Board Meeting.

### **CURRICULUM AND INSTRUCTION**

A MOTION was made by Mrs. Brown and seconded by Mr. Spector to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE			CPSE	
28128	28086		28012	28067
27344	28103		28094	28122
27646	28110		27885	28029
27849	23663		27979	28131
24814	28037		28093	28148
28109	28087		28133	28124
27756	23574		27763	28008
27757	22133		27779	28130
28115	28126		28147	28123
28113	21189		28132	27991
28118	27412		27997	28125
28129	25140			
27354	23442			
24878	27255			
28069	28024			
24601	28116			
23906	28119			

MOTION carried 7-0.

### **PERSONNEL ITEMS**

On the recommendation of the Superintendent a MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve the following changes in personnel as reflected in schedules H.1, and H.3 through H.8.

MOTION carried 7-0.

A MOTION was made by Mr. Spector and seconded by Mr. McGrath to approve schedule H.2.1.

AYES: 2 Mr. McGrath  
Mr. Spector

NOES: 5 Mrs. Black  
Mrs. Brown  
Mrs. Hebert  
Mr. Paci  
Mrs. Rogan

ABSTAIN: 0

MOTION did not carry 2-5.

### H. 1 Approve Resignations/Leaves of Absence

Leave of Absence					
No.	Unit	Name	Assignment	Effective Dates	Reason
1.1	SEC	Tina Cantalupo	HS/Security Guard	11/10/11-1/13/12 approx.	FMLA
<i>Ms. Cantalupo was previously approved for LOA through 11/9/11</i>					
Return from Leave of Absence					
No.	Unit	Name	Assignment	Effective Date	Reason
1.2	ATH	Yafit Lucas	FMS/St. Pat's/Speech	2/1/2012	End FMLA

### H. 2 Approve Instructional New Hires

Part-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
2.1	ATH	Christina Gottlieb	DW/SEARCH (.2)	11/14/11-6/22/12	Sch. VIII, Step 1 \$62,560./\$312.80 per diem	New

### H. 3 Approve Non-Instructional New Hires

Part-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
3.1	FSW	Barbara Amore	MS/4 hours	11/15/11	\$10.10/hr.	L Smith
3.2	FSW	Ronald Anderson	HS/4 hours	11/15/11	\$10.10/hr.	O. Velazquez
3.3	STU	Andrew Phelan	HS/Lab Assistant	2011-2012	\$7.25/hr.	N/A
3.4	NC	Erminia Smith	MSG Varsity Liaison	2011-2012	\$2,000.00	M. Milanese

### H. 4 Approve Long-Term Substitutes

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
4.1	ATH	Conrad Dierking	WH/Elem	Approx 11/18/11- 4/16/12	Sch. VI, Step 8 \$77,050/\$385.25 per diem	H. Flaherty
<i>Mr. Dierking is re-called from the PEL as LTS</i>						
4.2	ATH	Suzanne Knoerzer	W/Elem	10/31/11- 6/30/12	Sch. VIII, Step 8	M. Lang

					\$83,735.00	(LTS Wilson)
<i>Ms. Knoerzer is re-called from the PEL as LTS</i>						

**H. 5 Approve Recall of Staff from Preferred Eligible List**

No.	Unit	Name	Assignment	Certification	Effective Date	Salary	Replacing
5.1	ATH	Melissa Lang	W/Elem	Prof - SWD B-2 and Literacy B-6 Perm - Pre K, K, 1-6	11/15/2011	Sch. VI, Step 7 \$74,485	J. Balsari
<i>Ms. Lang is currently working as a LTS (Wilson), this appointment removes her from the PEL</i>							

**H. 6 Approve Extra Duty Assignments**

Interscholastic Athletics-Winter			
No.	Name	Description	Step/Stipend
6.1	<b>DELETE:</b> Louis D. Giani	Var. Asst. Wrestling (.7)	4/\$4084.00
6.2	<b>DELETE:</b> Peter Fusco	Var. Asst. Wrestling (.3)	4/\$1750.00
6.3	Richard Agnello	MS Boys Basketball	4/\$5005.00
6.4	Richard Agnello	MS Girls Basketball	4/\$5005.00
6.5	Brian Carey	Var. Boys Basketball	1/\$6701.00
6.6	Danielle DeAngelis	JV Girls Basketball	1/\$4739.00
6.7	Michael Fabio	Var. Asst. Fencing	4/\$4506.00
6.8	Peter Fusco	Var. Asst. Wrestling	4/\$5835.00
6.9	Philip Lowe	MS Boys Basketball	4/\$5005.00
6.10	Philip Lowe	MS Girls Basketball	4/\$5005.00
6.11	Margaret McConnell	Var. Asst. Boys Swimming	4/\$5376.00
6.12	Kieran Mock	Var. Wrestling	4/\$8492.00
6.13	Christopher Mooney	MS Boys Volleyball	4/\$4519.00
6.14	Valinda O'Garra	Var. Asst. Fencing	3/\$4104.00
6.15	Natalee Rubcewich	MS Girls Volleyball	1/\$3536.00
6.16	Gilbert Smith	Var. Boys Swimming	4/\$7605.00
6.17	Travis Smith	Var. Asst. Wrestling	4/\$5835.00
6.18	Ronald Wilson	Var. Boys Winter Track	4/\$6851.00
MS Clubs			
No.	Name	Description	Stipend
6.19	Kim Valerio	Stage Crew	\$1652.00
6.20	Matt Harris	Stage Crew	\$1652.00

**H. 7 Approve Additional Work**

Adult Education					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
7.1	NC	Diane Dentico	Instructor	2011-2012	\$25.00/hr.
Music-HS					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
7.2	NC	Elizabeth Caserta	Piano Accompanist	2011-2012	\$24.00/hr.
7.3	NC	Jessalyn Christen	Piano Accompanist	2011-2012	\$24.00/hr.

7.4	NC	Richard Liebowitz	Piano Accompanist	2011-2012	\$24.00/hr.
7.5	NC	Nicole Lynch	Piano Accompanist	2011-2012	\$24.00/hr.
7.6	NC	Veronica Mainville	Piano Accompanist	2011-2012	\$24.00/hr.
<b>Teacher Center</b> (Funded by Teacher Center Grant)					
<b>No.</b>	<b>Unit</b>	<b>Name</b>	<b>Description</b>	<b>Effective Dates</b>	<b>Rate of Pay</b>
7.7	NC	Angela Berner	Director	2011-2012	\$10,000.00
7.8	NC	Lucy Ann DeChiaro	Secretary	2011-2012	\$13.95/hr.
<b>PSAT</b>					
<b>No.</b>	<b>Unit</b>	<b>Name</b>	<b>Description</b>	<b>Effective Dates</b>	<b>Rate of Pay</b>
7.9	N/A	Jennifer Croke	Proctor	10/15/11	\$48.97/hr
7.10	N/A	Michelle Martin	Proctor	10/15/11	\$48.97/hr
7.11	N/A	Carol Meinen	Proctor	10/15/11	\$48.97/hr
<b>Saturday Academy</b>					
<b>No.</b>	<b>Unit</b>	<b>Name</b>	<b>Description</b>	<b>Effective Dates</b>	<b>Rate of Pay</b>
7.12	NC	Nancy Wilson	Administrator	2011-2012	\$200.00/day Not to exceed \$3,000.00
7.13	NC	Angela Berner	Coordinator	2011-2012	\$48.97/hr. Not to exceed \$3,100.00

**H. 8 Approve Substitutes**

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
8.1	ATH	Amanda Custini	Teacher	2011-2012	\$90.00/day
8.2	NUR	Kim Doyle	Nurse	2011-2012	\$105.00/day
8.3	SEC	Kevin Zaharios	Security	2011-2012	\$11.45/hr.
8.4	AMA	Elissa Melkonian	Aide	2011-2012	\$9.00/hr.
8.5	FSW	Gina Gaal	Food Service	2011-2012	\$9.00/hr.
8.6	B&G	Joseph Marzigliano	Custodian	2011-2012	\$10.50/hr.

<b>Buildings</b>	<b>Units</b>	
HS = Huntington High School	DW = District-wide	SHHA = Study Hall and Hallway Assistants
MS = Finley Middle School	CO = Central Office	B & G = Buildings & Grounds
JA = Jack Abrams Intermediate	NC = Non Contractual	FSW = Food Service Workers
WH = Woodhull Intermediate	STU = Student Worker	SEC = Security
FH = Flower Hill Primary	AMA = Aides and Monitors	NUR = Nurses
SD = Southdown Primary	DSPA = District Supervisors and Principals	CU = Clerical
JE = Jefferson Primary	Assoc HCA= Chairpersons	
WA = Washington Primary		

**BUSINESS ITEMS****Memorandum of Agreement**United Public Service Employees Union, Food Service Workers Unit

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve the Memorandum of Agreement between the Huntington U.F.S.D. and the United Public Service Employees Union, Food Service Unit through June 30, 2011.

(See attached)

MOTION carried 7-0.

### **Approval of Contracts**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve the following contracts:

- a. Heather Thorgersen
- b. Millennium Speech Pathology Services
- c. Cold Spring Harbor Central School District
- d. South Huntington Union Free School District
- e. Harborfields School District
- f. Lynn Stock
- g. Barbara Luna

(See attached)

MOTION carried 7-0.

### **Huntington Coach D/B/A Roy K. Davis Transportation Contract Rider**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve the rider to the 2011-2012 transportation contract between the Huntington Union Free School District and the Huntington Coach Corporation D/B/A Roy K. Davis Bus.

(See attached)

MOTION carried 7-0.

### **Approval of Bid Award**

#### **MMJ Electrical, Inc.**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to award the bid for the Transformer and Primary Service Replacement at J. Taylor Finley Middle School to MMJ Electrical, Inc.

(See attached)

MOTION carried 7-0.

### **Acceptance of Donation**

#### **Martin Viette Nurseries**



A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to accept the donation of a snow goose flowering cherry tree valued at \$500 made by Martin Viette Nurseries in collaboration with the PTA Council. This tree will be planted at Woodhull Intermediate School in memory of student, Patrick Hannon.

MOTION carried 7-0.

**Approval of Petty Cash Account**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve a petty cash account to be maintained and administered by Carmen Kasper, Director of Foreign Language/ESL. This account will be in the amount of \$100.

MOTION carried 7-0.

**Approval of Mileage Reimbursement**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve authorization for mileage reimbursement for clerical employee, Linda Caccamo.

MOTION carried 7-0.

**Approval of Disposal of Equipment**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve placing the equipment listed below of the surplus disposal list.

Canon AP830 Word Processor  
Serial No. S12018417  
Huntington Tag #1340

MOTION carried 7-0.

**Approval of Budget Transfers**

A MOTION was made by Mrs. Hebert and seconded by Mrs. Brown to approve the attached budget transfers.

(See attached)

MOTION carried 7-0.

**PUBLIC COMMENTARY**

Members of the community were given the opportunity to address the Board of Education on any item. One community member spoke.

**CLOSING REMARKS**

Mrs. Brown thanked Martin Viette Nurseries and the PTA Council for their very generous donation of the tree in memory of Patrick Hannon.

**MOTION TO GO INTO EXECUTIVE SESSION**

A MOTION was made by Mrs. Black and seconded by Mrs. Brown to go into Executive session to discuss:

- Legislation Advocacy Update
- Litigation Update
- Residency Issue
- Staffing Items
- ATH Negotiations

MOTION carried 7-0.

**ADJOURNMENT OF PUBLIC PORTION OF MEETING**

A MOTION was made by Mrs. Brown and seconded by Mrs. Black to adjourn the public portion of the meeting.

MOTION carried 7-0.

At 8:18 p.m. the meeting was adjourned to go into Executive session.

**ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Mr. McGrath and seconded by Mrs. Brown to adjourn Executive Session thereby adjourning the meeting.

MOTION carried 7-0.

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Elizabeth Troffa  
District Clerk