

Districtwide Safety Plan



★ **August 7, 2023**

DISTRICT-WIDE SAFETY TEAM

The Huntington Union Free School District maintains a District-wide School Safety Team consisting of, but not limited to trustees, administrators, teachers, parent organizations representative, school security personnel, and local law enforcement and emergency agency representatives.

The Team's primary role is to assist with annual review of the District-wide Safety Plan and make recommendations for updates and revisions, as needed. The team also convenes when a plan adjustment is required by Section 2801-A of New York Education Law (School Safety Plans).



District-Wide Safety Team

Staff Member	Position
James W. Polansky	Superintendent of Schools and District Chief Emergency Officer
Rubie Harris	Assistant Superintendent for Finance and Management Services, Deputy Chief Emergency Officer
Beth McCoy	Assistant Superintendent for Curriculum and Instruction
Alan Wakefield	Interim Director of Facilities
Sara Baliber	PTA Council President
Chuck Brady	Huntington Manor Fire Department, Chief
Valerie Capitulo-Saide	Principal, Jefferson Primary School
Youlanda Carey	Security Guard, Huntington High School
Joseph Cirigliano	Director, Huntington Public Safety
Christine DePetris	Teacher, Southdown
Allen Earle	District Safety Officer, Eastern Suffolk BOCES
Elizabeth Flanagan	Reading Teacher, Woodhull Intermediate School
John Colletta	District Physician
Christopher Hender	Human Resources Administrator
James Hoops	Director of Health, Physical Education, and Athletics
Cristiel Zambrano	School Resource Officer, Suffolk County Police Department
David Kaufman	Huntington Community First Aid Squad
Katherine Khokhar	Nurse, Finley Middle School
Kelly Donovan	Huntington UFSD Board of Education Trustee
Brian Landers	Network and Systems Administrator
Yafit Lucas	Speech Therapist, Flower Hill Primary
Elisa Mc Veigh	Homeland Security Officer
Donna Nugent	Teacher, Huntington High School
Kenneth Parham	Assistant Principal, J. Taylor Finley Middle School
Gamal Smith	Assistant Principal, Huntington High School
Jarrett Stein	Director of School Safety and Security
Angela Whitfield	Teacher, J. Taylor Finley Middle School
Ronald Wilson	Dean, Huntington High School

What's the Difference ?

District-wide School Safety Plan

- Provides broad concepts, policies and procedures
- Outlines overarching strategies rather than specific details
- Approved by the Board of Education and open for public review

Building-level Emergency Response Plans

- Provide detailed strategies and plans to direct school personnel and students should an emergency response be required
- Confidential and protected from disclosure under Article 6 of the Public Officers Law

School Building-level Emergency Response Plans

- **Crafted using Building-Level Emergency Response Plan Template, initially developed and distributed by the New York State School Safety Improvement Team.**
- **Submitted annually to the SCPD Second Precinct and the New York State Police.**
- **Includes standardized language and definitions used by Federal Emergency Management Agency (FEMA) - shelter-in-place, hold-in-place, evacuate, lockout, and lockdown**

EMERGENCY Response

<u>Shelter-in-Place</u>	<u>Hold-in-Place</u>	<u>Evacuate</u>	<u>Lockout</u>	<u>Lockdown</u>
<p>Used to shelter students and staff inside the building.</p> <ul style="list-style-type: none">• Listen for instructions about the situation and your actions.• Students in hallways should return to assigned classroom, if possible.• Classroom teachers, take attendance.• All other staff assist students, as needed.• Move away from windows, if situation warrants.• If instructed, move out of classroom to designated safe area. Stay together at all times.• Take attendance.• Listen for updates.	<p>Used to limit movement of students and staff while dealing with short term emergencies.</p> <ul style="list-style-type: none">• Listen for instructions about the situation and your actions.• Students in hallways should return to assigned classroom, if possible.• Classroom teachers, take attendance.• All other staff assist students, as needed.• Listen for updates.	<p>Used to evacuate students and staff from the building.</p> <ul style="list-style-type: none">• Listen for instructions about the situation and your actions.• Lead students to designated assembly or announced assembly area. Use secondary route, if necessary.• Bring attendance list and class roster.• Close the classroom door after exiting.• Take attendance when safe to do so.• If evacuating off site, take attendance before moving from and upon arrival at off site location.• Listen for updates.	<p>Used to secure school buildings and grounds during incidents that pose an imminent concern outside of the school.</p> <ul style="list-style-type: none">• Listen for instructions regarding the situation and your actions.• Lock all exterior windows.• Leave blinds/lights as they are.• Take attendance.• After initial instructions listen for updates.• Classroom instruction continues as normal.• All outdoor activities are terminated.• Listen for updates.	<p>Used to secure school buildings and grounds during incidents that pose an immediate threat of violence in or around the school.</p> <ul style="list-style-type: none">• When you hear lockdown announced, you should move quickly to execute the following actions.• If safe, gather students from hallways and common areas near your classroom.• Lock your door. Barricade if necessary.• Move students to a safe area in the classroom out of sight of the door.• Leave windows, blinds/lights as they are.• Keep everyone quiet, silence cell phones.• Take attendance, if possible.• Do not communicate through door or answer room phone.• Do not respond to P.A. announcements or fire alarm.• Stay hidden until physically released by law enforcement personnel.



District-wide Safety Plan

THE DRAFT HAS BEEN AVAILABLE FOR
REVIEW ON THE DISTRICT WEBSITE

Daily Downloads

Upcoming Events

District-Wide Information

Academics

Student Life

Arts/Athletics

Budget Process

Media

Educational

Huntington UFSD Shared Decision-Making Plan (2023-2024)

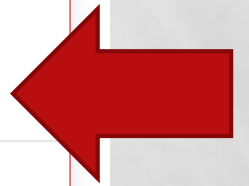
March 2023: Letter to Parents regarding Special Education Services
for Parentally Placed Nonpublic School and Home-Instructioned
Students

Finance/Management

Huntington UFSD District-Wide School Safety Plan (Draft) 2023-24

Huntington UFSD Code of Conduct 2023-24

HUFSD Organization Chart 2023-2024



REMOTE INSTRUCTION PLANNING

Updates for 2023-2024

- **Beginning in 2023-2024, school districts must amend their districtwide plans to outline accommodations for emergency remote instruction should they be needed, including:**
 - ✓ **A survey of and reporting on availability of devices**
 - ✓ **Means of Internet access**
 - ✓ **Provision of services for students with disabilities**
 - ✓ **Expectations for time spent in different remote learning modalities**

OTHER 2023- 2024 REVISIONS

- Pages 6/7 – Amendments following annual review of programs listed under “Prevention/ Intervention Strategies”
- Page 9 – Added section to include “Silent Alarm” to meet the requirements of Alyssa’s Law (in alignment with Education Law 280-1a)
- Page 13-19 - Added section identified as “Remote Instruction” in alignment with Education Law
- Page 22 – Changes to personnel, as warranted

ALYSSA'S LAW

- Recent changes to Education Law 2801-a (June 2022) required schools to *consider* installation of a silent panic alarm that would alert law enforcement in the event of a life threatening or emergency situation.
- This mandate was first addressed by the Team in developing the 2022-2023 Districtwide and Building-Level Response Plans.

SAFETY / SECURITY INITIATIVES/TOOLS



SAFETY / SECURITY INITIATIVES & TOOLS

- **SCPD Department of Homeland Security safety audits (completed spring 2023)**
- **Tabletop exercises and simulations**
- **Ongoing administrative and staff training**
- **RAVE application**
- **Lockdown button installation**
- **Structural additions/modifications**
- **Mental health initiatives**

