

MILEAGE INVOICE 2026

MONTH _____ **NAME** _____

[illegible]

****District Policy requires that travel from home to a conference must be adjusted by your daily commute from home to work.***

TOTAL MILEAGE: _____

RATE (As of 01/01/26): @.725

AMOUNT DUE: _____

Building Department Approval: _____ **DATE:** _____

NOTE: Mileage invoices must be submitted no later than the last day of the following month. Any invoices submitted after July 15th will not be paid.