

REMOTE LEARNING PLAN

(in the event of complete building/district closure)

Remote Instruction

All students will participate in lessons livestreamed by their classroom/special area teachers for each period of the school day, which will be modified to 30 minutes per period as per the schedules outlined at the end of this document. Classroom assignments will be posted via Google Classroom or other software applications so that students can participate and receive regular feedback from their teacher(s) remotely. Students will continue to receive their content area, special area, RtI/AIS, Special Education and ENL services throughout each school day. For students who experience connectivity or other technology-related issues that cannot be resolved promptly, teachers will distribute print materials.

Connectivity and Devices

Each student will be issued a district Chromebook device that he/she will utilize for accessing live lessons and assignments each day. Students are expected to sign in during each period of the school day (for which a class is scheduled) and participate in the livestreamed session. Students are encouraged to interact with their teacher by asking questions and participating in the chat/messaging feature. Parents are encouraged to communicate with classroom teachers via Google Classroom, e-mail and/or phone, as needed. Families in need of WiFi access will be provided with a mobile hotspot for use in their homes. For other technology issues or needs, families should call (631) 812-2381 or e-mail chromebooks@hufsd.edu. Messages should include the child's name and a description of the issue(s). Again, print materials will be available for those with technology or access issues that cannot be promptly resolved.

Communication, Grading and Attendance

Teachers will communicate with students/families via live chat, messaging features, email and phone. There will be breaks between each class session as per the schedules at this document's conclusion, in addition to a midday break, so that there is ample time for teachers and students to interact with one another on an individual and small group basis. Teachers will log attendance and grades in the district's eSchool student management system so that parents/guardians will have ongoing access to current grading and attendance information.

Special Education

Students receiving special education services will continue to receive those services during their regularly scheduled sessions throughout the day, as determined by the student's individualized education plan (IEP) goals. Special education service providers and staff will:

- communicate regularly with students and families about student progress toward achieving IEP goals;
- keep a log of student/family interactions;
- collaborate with faculty and staff in determining how to best address individual student needs.

English as a New Language (ENL) Services

Students receiving ENL services will continue receiving those services during their regularly scheduled sessions throughout the day, as per Commission Regulation Part 154 requirements. ENL service providers will:

- communicate regularly with students and families;
- keep a log of student/family interactions;
- collaborate with faculty and staff regarding individual student needs.

Homeless Students

Homeless students will be provided with a Chromebook and a WiFi mobile hotspot. The District's Homeless coordinator will communicate with families and staff to ensure that homeless students have access to and are best able to participate in livestreamed lessons provided by classroom and special area teachers. If additional resources (e.g., print materials) are necessary to ensure student success, the Homeless coordinator will discuss these needs with central office administration.

Social Emotional Support

Students and families are encouraged to use the resources provided on the school district website, the Clever application, and by their classroom teachers. Support staff will frequently meet with teachers and school-based intervention teams to identify students in need of additional support during full remote instruction.

Social workers, psychologists and counselors will continue to interact regularly with students in their caseloads, as well as with other students who may need assistance throughout the school year and upon suggestions from classroom teachers and/or administration.

School counselors, psychologists and social workers will communicate regularly with students and families regarding household needs, including academic needs and concerns. In coordination with classroom and special area teachers, they will closely monitor student progress and participation in the livestream instructional model and report any concerns to the building administration promptly.

Professional Development and Instructional Coaches

Professional development on technology integration will continue throughout the school year, in addition to workshops delineated on the district's required professional development calendar. A "needs assessment" (survey) will be sent out in August to identify staff needs and concerns such

that sessions can be designed to support faculty and staff most comprehensively. In addition to professional development, instructional coaches will be available to support teachers throughout the school year.

Instructional coaches will:

- develop and provide resources to teachers in their content specialty areas;
- consult with grade level teachers and others to support the development of online learning resources;
- support teachers with professional development on best practices in virtual instruction;
- provide resources to teachers that can be shared with parents.

REMOTE LEARNING PLAN - Primary (grades K-3)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:40-9:00 AM	Extra Help/Enrichment/Student Check-In				
9:00-9:30 AM	Period 1	Period 1	Period 1	Period 1	Period 1
9:45-10:15 AM	Period 2	Period 2	Period 2	Period 2	Period 2
10:30-11:00 AM	Period 3	Period 3	Period 3	Period 3	Period 3
11:15-11:45 AM	Period 4	Period 4	Period 4	Period 4	Period 4
11:45 AM-12:15 PM	Extra Help/Enrichment//Student Check-in				
12:15-12:45 PM	Period 5	Period 5	Period 5	Period 5	Period 5
1:00-1:30 PM	Period 6	Period 6	Period 6	Period 6	Period 6
1:45-2:15 PM	Period 7	Period 7	Period 7	Period 7	Period 7
2:30-3:00 PM	Period 8	Period 8	Period 8	Period 8	Period 8
Staff Meeting Time					

REMOTE LEARNING PLAN - Intermediate (grades 4-6)

	Monday	Tuesday	Wednesday	Thursday	Friday
8:40-9:10 AM	Period 1	Period 1	Period 1	Period 1	Period 1
9:20-9:50 AM	Period 2	Period 2	Period 2	Period 2	Period 2
10:00-10:30 AM	Period 3	Period 3	Period 3	Period 3	Period 3
10:40-11:10 AM	Period 4	Period 4	Period 4	Period 4	Period 4
11:20-11:50 AM	Period 5	Period 5	Period 5	Period 5	Period 5
11:50 AM-12:20 PM	Extra Help/Enrichment//Student Check-in				
12:20-12:50 PM	Period 6	Period 6	Period 6	Period 6	Period 6
1:00-1:30 PM	Period 7	Period 7	Period 7	Period 7	Period 7
1:40-2:10 PM	Period 8	Period 8	Period 8	Period 8	Period 8
2:20-2:50 PM	Period 9	Period 9	Period 9	Period 9	Period 9
Staff Meeting Time					

REMOTE LEARNING PLAN - Secondary (grades 7-12)

Follow A/B day schedule	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:55 AM	Extra Help/Enrichment//Student Check-in				
9:00-9:30 AM	Period 1	Period 1	Period 1	Period 1	Period 1
9:35-10:05 AM	Period 2	Period 2	Period 2	Period 2	Period 2
10:10-10:40 AM	Period 3	Period 3	Period 3	Period 3	Period 3
10:45-11:15 AM	Period 4	Period 4	Period 4	Period 4	Period 4
11:20-11:50 AM	Period 5	Period 5	Period 5	Period 5	Period 5
11:55 AM-12:30 PM	Extra Help/Enrichment//Student Check-in				
12:35-1:05 PM	Period 6	Period 6	Period 6	Period 6	Period 6
1:10-1:40 PM	Period 7	Period 7	Period 7	Period 7	Period 7
1:45-2:15 PM	Period 8	Period 8	Period 8	Period 8	Period 8
2:20-2:50 PM	Period 9	Period 9	Period 9	Period 9	Period 9
Staff Meeting Time					