Registration Hours:	9:30 - 11:30 am (Mon/Tues/Thurs/Fri) 2:30 – 5:00 pm (Wed)
Summer Hours:	By Appointment Only (Call 631-673-2974)
Location:	50 Tower Street, Huntington Station, 11746 (Rm. 109)

Welcome to the Huntington Union Free School District! When a child's parent(s), the person(s) in parental relation to the child, or the child, as appropriate, requests enrollment in the District, such child shall be enrolled and shall begin attendance in school on the next school day, or as soon as practicable.

Determinations as to whether a child is entitled to attend District schools shall be made by the District on the basis of the documentation and statements provided to the District, in accordance with applicable law and District policy.

A meeting with the child's parent(s), person(s) in parental relation the child, or the child, as appropriate, may be held to determine whether the child is entitled to attend the schools of the District.

The District reserves its right to question whether any child is entitled to attend school in the District at any time.

If the District makes a determination that a child is not entitled to attend its schools, the parent(s), person(s) in parental relation, or child, as appropriate, will be so notified, and the child will be excluded from attendance in District schools, unless such exclusion is prohibited.

Below please find a list of all forms and supporting documents to be submitted to the District to demonstrate your child's eligibility to attend District schools. If you are unable to produce the documents listed below, please make an appointment with our registrar (call 631-673-2974).

You Should Bring the Following Documents to Registration:

I. Proof of District Residency

Homeowner:

Tax Bill, Mortgage Statement, House Deed or Closing Statement; and

Any three of the following:

- Current Utility Bill (water, electric, gas or cable)
- Social Service Statements
- Medical Bills,
- Pay Stubs
- Credit Card Statements

Renter/Lease Holder:

Lease Agreement signed by the property owner (Notarized) OR Property Owner Affidavit – Notarized (enclosed); and

Any three of the following:

- Current Utility Bill (water, electric, gas or cable)
- Social Service Statements
- Medical Bills,
- Pay Stubs
- Credit Card Statements

If the above-listed documents are not available, the following documents may be considered by the District:

- A statement by a third-party landlord, owner or tenant from whom the parent(s) or person(s) in parental relation leases or with whom they share property within the district;
- Such other statement by a third party establishing the parent(s)' or person(s) in parental relation's physical presence in the district;
- Income Tax Form;
- Other Bills;
- Membership documents (e.g., library cards) based upon residency;

- Voter Registration Documents;
- Official driver's license, learner's permit, or non-driver identification;
- State or other government issued identification;
- Documents issued by federal, state, or local agencies (e.g., local social service agency, federal Office of Refugee Resettlement); or
- Evidence of custody of the child, including but not limited to judicial custody orders or guardianship papers.

(If the documents in this section are not available, the District may accept other proofs of eligibility.)

II. Student Information

- Original birth certificate or record of baptism (including a certified transcript of a foreign birth certificate or record of baptism) giving the date of birth
 - If a birth certificate or record of baptism is not available, a passport (including a foreign passport) may be submitted to the District.
 - If a birth certificate or record of baptism and a passport (including a foreign passport) are not available, other evidence of a child's age may be submitted including, but not limited to the following documents: official driver's license; state or other government issued identification; school photo identification with date of birth; consulate identification card; hospital or other health records; military dependent identification card; documents issued by federal, state, or local agencies (e.g. local social service agency, federal Office of Refugee Resettlement); court orders or other court-issued documents; Native American tribal document; or records from non-profit international aid agencies and voluntary agencies.
- Proof of Immunization (Enclosed form or other)
- D Physical Exam Record within the last 12 months (Enclosed form or other)
- Academic Records Transcript/Report Card, Transfer Form from Sending School, IEP. (Not for Kindergarten Registration)

III. Parent/Guardian Information

Photo ID; and

If not natural parent, one of the following:

- Court Ordered Guardianship or Custody Document
- Adoption Papers
- □ Foster Children: Form DS 2999 from Agency
- Documentation indicating that the child resides with a sponsor with whom the child has been placed by a federal agency.

If the above-listed documents are not available, the District may require the parent(s) or person(s) in parental relation to provide an affidavit either: (1) indicating that they are the parent(s) with whom the child lawfully resides; or (2) indicating that they are the person(s) in parental relation to the child, over whom they have total and permanent custody and control, and describing how they obtained permanent custody and control, whether through guardianship or otherwise.

The following forms should be completed:

- Enrollment Application (One per Family)
- Ethnicity/Race Form (One per Family)
- Registration Affidavit (One per Family)
- Chapter 53 Screening Notice
- Home Language Questionnaire
- Release of Information Form
- School History Form
- Adult at Bus Stop Form (Kindergarten Only)
- D Physical Exam Form with Immunization Record
- □ Health History Form and Health Emergency Card

Family Name _	
New Entry	
Re-Entry	

PO Box 1500, Huntington, NY 11743

Current Enrollment _____ September Enrollment_____

ENROLLMENT APPLICATION

LAST NAME	FIRST NAME	MI	SEX	DOB	ETHNI	CITY	НОМ	E LANGUAGE	SCHOOL	GRADE	
			*AI=A	merican Ind	ian/Alaskan	Native; A=Asi	ian; B=Bl	lack; H=Hispanic;	M=Multiracial; P=Paci	fic Islander; \	W=White
Please indicate if there are other	siblings who are alre	ady enro	olled in	our district:							
LAST NAME	FIRST NAME		SCHOO	L	GRADE	DOB		1			
HOUSEHOLD ADDRESS				CITY		710		l			
DID STUDENT PREVIOUSLY ATTE											
FORMER ADDRESS, IF RECENTLY	MOVED					LAST	DISTRIC	T/SCHOOL ATTEN	DED		
PARENTS' NAMES	MARITAL RELAT			OME ADDRE	55	CUSTODIAL PARENT?	REC MAIL?	HOME PHONE	CELL PHON	E WOR	K PHONE
Homeowner or Renter	Is curre	nt addre	ss temp	orary?	If temp	porary, is it du	e to ecor	omic hardship?			
Where is student presently living	P Motel Shelte	· ŀ	House/A	M	oving from	place to place	01	ther			
Parent Signature			D	ate							
For Office Use:											
Proof of Birth	Proof of	Guardia	anship _			Is S	Student F	Receiving Services	?		
2 Proofs of Residency											
Registrar Signature					Date Ente	ered District			Enrollment Da	ite	

*****USE THIS FORM ONLY IF YOU RENT AND DO NOT HAVE A LEASE*****

HUNTINGTON UNION FREE SCHOOL DISTRICT P.O. Box 1500, Huntington, New York 11743 Phone (631) 673-4299 Fax (631) 673-9174

PROPERTY OWNER AFFIDAVIT

Please Print						
Property Own	Property Owner Information			Lease Holder Information		
Name of Pro	perty Owner			Name of I	Family	
Street Addres	SS					Street
			Addres	S		
City	State	Zip		City	State	Zip
Telephone Nu	umber		Numbe	r		Telephone
		BUILDI	NG INFORM	ATION		
Starting Lease				enter: No R		•
		knowledge the aforer			rue, and I am awa	are that fraudulent
		L				
Property Owr	ner's Signature					
State of New County of Su						
Sworn to befo	ore me this	day of		, 20		
				No	otary Public	

NOTE: If you are unable to provide the above information please contact Noreen Hernandez, Attendance Teacher, at (631) 673-4299 to discuss alternative district residency verifications.

HUNTINGTON UNION FREE SCHOOL DISTRICT P.O. Box 1500 Huntington, New York 11743 (631) 673-2185 Fax (631) 673-6741

REGISTRATION AFFIDAVIT

The following persons (list all residents of the address below):

Reside at _____

_____ Huntington _____ Huntington Station _____ Cold Spring Harbor

which is within the boundaries of the Huntington Union Free School District.

I understand that in the event that I move from or do not reside at the above address and if the children listed above continue to attend the Huntington Union Free School District schools, I will be liable for tuition for each student. At such time that the Huntington Union Free School District determines that those listed above no longer reside in the school district, those students will be dropped from the attendance register and will no longer be allowed to attend school within this district.

I hereby attest that my child is not currently suspended from any prior school district, nor has any Superintendent Hearing been or is about to be convened.

I understand that this affidavit is a true representation of the above statements that the Huntington Board of Education will rely upon and any misstatements made could result in criminal (perjury) charges being brought against the person whose signature appears hereon.

Parent/Guardian Signature

County	y of S	Suffoll	к)	
)	
~				

State of New York)

Sworn to before me this _____ day

of _____, 20___.

Notary Public

HUNTINGTON UNION FREE SCHOOL DISTRICT ETHNICITY/RACE FORM

Date:

All students between 5 and 21 years of age have the right to a free public education. Children may not be refused admission because of race, color, creed or national origin, sex, citizenship, handicapping condition, or immigration status. PLEASE ANSWER QUESTION 1 AND 2.

			1.	2. Choose one or more racial groups:
			Is the student Hispanic, Latino, or of Spanish	BLACK: A person having origins in any of the black racial groups of Africa.
			origin?	WHITE: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
			Hispanic, Latino, or of Spanish origin means a person of Cuban, Mexican, Puerto Rican,	NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
			Central or South American, or other Spanish culture or origin, regardless of race.	ASIAN : A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Student Name:	Grade:	School:	YES or NO	AMERICAN INDIAN OR ALASKA NATIVE : A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
			🗆 Yes 🗆 No	Black White Asian Native Hawaiian/Pacific Islander American Indian/Alaskan Native
			🗆 Yes 🗆 No	Black White Asian Native Hawaiian/Pacific Islander American Indian/Alaskan Native
			🗆 Yes 🗆 No	Black White Asian Native Hawaiian/Pacific Islander American Indian/Alaskan Native
			🗆 Yes 🗆 No	Black White Asian Native Hawaiian/Pacific Islander American Indian/Alaskan Native

Signature of Parent or Guardian:______ Relationship to Student (s):_____

STUDENT RACIAL AND ETHNIC IDENTIFICATION:

To the Parent/Guardian: The Huntington Union Free School District has adopted a policy which requires the collection and recording of the ethnic identity of students in accordance with the federal categories and definitions. The information will be used to:

- Report information to the State and federal Education Departments. ٠
- Plan educational programs and make sure that they are readily available to all students.
- Study the movement of students in different ethnic groups as they move from school to school. .
- Analyze differences in academic performance, attendance and completion of school.

The Huntington School District understands the sensitive nature of this information and wishes to assure you that it will be kept secure and confidential in accordance with all State and federal student privacy laws and regulations. It is protected by the Confidentiality Regulations cited below.* If the information requested is not provided on this form on behalf of your child, a student records officer from the school or district will be required to identify the group to which the student appears to belong, identifies with, or is regarded in the community as belonging. Thank you for your cooperation.

To School Staff: This form will be filed in the student's permanent record as confidential information

*The Family Educational Rights and Privacy Act (1974) prohibits unauthorized access to student records and unauthorized release of any student record information identifiable by either student name or student identification number

"A Tradition of Excellence Since1657" Registration Office 50 Tower Street Huntington Station, NY 11746

Noreen Hernandez Attendance Teacher (631) 673-4299 Fax: (631) 673-9174

Date

Dear Parent/Guardian:

The Huntington School District, like all districts in New York State, must conduct a screening of all new entrants who have not been previously screened.

Chapter 53 of the Laws of 1980 requires that this screening include physical development, cognitive development, receptive and expressive language development, articulation skills and motor development. Persons conducting this screening include the school nurse, a speech/language therapist, a school psychologist, and an ESL teacher.

If, as a result of the screening, it is determined that there is a need for further evaluation, you will be contacted in order to discuss our concerns about your youngster and to ask your permission for a further and more extensive evaluation.

If you have any questions regarding this form, please feel free to call me at the above number.

Sincerely,

Noreen Hernandez

I have read and I understand this notice

Signature of Parent

School _____

Grade___

Student Name___

Please Print



STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234 Office of P-12

Lissette Colon-Collins, Assistant Commissioner Office of Bilingual Education and World Languages

55 Hanson Place, Room 594 Brooklyn, New York 11217 Tel: (718) 722-2445 / Fax: (718) 722-2459 89 Washington Avenue, Room 528EB Albany, New York 12234 (518) 474-8775 / Fax: (518) 474-7948

Home Language Questionnaire (HLQ)

Dear Parent or Guardian: In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.

First	Middle	Last		
DATE OF BIF	RTH:		GENDER:	
Month	Day	Year	☐ Male ☐ Female	
PARENT/PE	RSON IN PAREN	TAL RELATIO	N INFO:	

HOME LANGUAGE CODE

	guage Backg ase check all that a			
1. What language(s) is(are) spoken in the student's home or residence?	English	□ Other		
		Other	:	specify
2. What was the first language your child learned?	English			
		_	5	specify
3. What is the Home Language of each parent/guardian?	Mother		Father	
		specify	,	specify
	Guardian(s)		specify	
			specity	
4. What language(s) does your child understand?	English	Other		
				specify
5. What language(s) does your child speak?	🖵 English	Other		Does not speak
			specify	-
6. What language(s) does your child read?	English	Other		Does not read
	0	—	specify	-
7. What language(s) does your child write?	English	Other		Does not write
			specify	-

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED:						
SCHOOL DISTRICT INFORMATION:	STUDENT ID NUMBER IN NYS STUDENT Information System:					
District Name (Number) & School Address	-					

Home Language Questionnaire (HLQ)—Page Two

Educational History						
8. Indicate the total number of years that your child has been enrolled in school						
9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them.						
Image: style						
How severe do you think these difficulties are? Minor Somewhat severe Very severe						
 10a. Has your child ever been <u>referred</u> for a special education evaluation in the past? INO Yes* *Please complete 10b below 10b. *<u>If referred for an evaluation</u>, has your child ever <u>received</u> any special education services in the past? INO Yes – Type of services received: 						
Age at which services received (Please check all that apply): Birth to 3 years (Early Intervention) 3 to 5 years (Special Education) 6 years or older (Special Education)						
10c. Does your child have an Individualized Education Program (IEP)? 🗖 No 📮 Yes						
11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.)						
12. In what language(s) would you like to receive information from the school?						
Month: Day: Year: Signature of Parent or of Person in Parental Relation Date Relationship to student: Mother Father Other:						
OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ NAME: POSITION:						
IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIALS:						
NAME/POSITION OF QUALIFIED PERSONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW						
NAME: Position:						
Oral Interview Necessary: DNO DYES						
**Date of Individual Interview: Outcome of Individual Image: Administer NYSITELL Individual Interview: English Proficient Interview: Interview: Refer to Language Proficiency Team						
MO DAY YR.						
NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL NAME: POSITION:						
Date of NYSITELL Administration: Proficiency Level Achieved on NYSITELL: Proficiency Level Achieved on NYSITELL: Entering Transitioning Expanding FOR STUDENTS WITH DISABILITIES, LIST ACCOMODATIONS, IF ANY, ADMINISTERED IN ACCORDANCE WITH IEP PURSUANT TO CSE RECOMMENDATION: Commanding						

P.O. BOX 1500, Huntington, NY 11743 Registration Office 631-673-2974

RECORDS REQUEST

The student named below has registered in our school district. Kindly fax academic and health reports (including immunizations), to the school as indicated. A prompt response is greatly appreciated.

SCHOOL FAX NUMBER

 _____Flower Hill Primary 631-425-6255
 ____Jack Abrams STEM School 631-421-7178

 ____Washington Primary631-425-6259
 ____Woodhull Intermediate
 631-425-4718

 ____Southdown Primary 631-425-6258
 ____Woodhull School
 631-425-4746

 ____Jefferson Primary
 631-425-6257
 _____Huntington HS
 631-425-4730

STUDENT NAME	DATE OF BIRTH

Last Grade Attended_____

Former School Name_____

School Address_____

Town/State/Zip_____

Fax Number_____

PARENTAL PERMISSION:

I give my permission to release this information to the Huntington School District.

Parent/Guardian	Signature	D	Date

SCHOOL HISTORY

Please provide a list of the schools, districts, and states that your child has attended.

STUDENT NAME _____

GRADE	SCHOOL	DISTRICT	STATE	DATE STARTED	DATE (ENDED	COMPLETED GRADE?
К						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Parent Signature ______Date _____



School Hoalth Service Huntington Public Schools Huntington, New York 11743

PHYSICAL EXAMINATION FORM

Name		D.0	D.B	Gender: M	
was examin	ed and found in good h	ealth and able to	participate in all ath	letic program	ns.
Positiv	e Physical Findings:				<u></u>
Recon	nmendations and/or Ex	ceptions:			
Height Weight		Blood Pres	sure Pu	se	PPD
Scoliosis	Hearing R_	L Ì	ision: Near R	_ L	
**BMI	**BMI Percentile	Urinalysis	Far R	L	
Immunizati	ons:			14	
НІВ					
DTaP					
tdap				1.121	
IVP					
MMR					
Hep B	*				
Varicella					N
The above school year.	holastic Athletic Activ re named student is phys Qualification for contact o Collision Sports	ically qualified to pa	alifies the student for	all other phys	
yes 🗆	no 🗆	yes 🗆 r	10 🗆	yes l	🗆 no 🗖
Football Baseball Basketball Soccer	Wrestling Lacrosse Softball	Track Cross Country	Volleyball Handball Fencing - Crew	Bowling Golf Archery	Cheerleading
Reason for di	squalification	and a second of the second of			-
Date	Sig	ined			M.D.
	2 1		(Physician)		
Signed	(Parent or Guardian)	6	- And	Phys	ician's Stamp
		OVER			
** T PS-4	HIS INFORMATION IS	REQUIRED UNDER	R N.Y.S. EDUCATION	LAW (Section	on 903)

Student Health Appraisal Supplement for Body Mass Index and Weight Status Reporting

This supplement should be completed and attached to student health appraisals for students in Kindergarten, 2nd, 4th, 7th or 10th grade. This information is required under New York State Education Law (Section 903) by the beginning of the 2008 academic school year.

Gender:	Male Female	
Grade (Check One):	Kindergarten 2 4	7 🗌 10
Date of Measurement:	mm dd yyyy	
Body Mass Index (BM	l):	
Weight Status Catego	ry (Based on BMI percentiles for age and gender)	:
(Check ONE)	Less than 5 th	8.
	5 th through 49 th	2
	50 th through 84 th	
	85 th through 94 th	
	95 th through 98 th	14
	99 th and higher	
Specify current diseas	ses (Check ALL that apply):	
	🗋 Asthma	
	Diabetes, Type 1	
	Diabetes, Type 2	
	🗌 Hyperlipidemia (High Cholesterol or Triglyce	rides)
	Hypertension (High Blood Pressure)	

School Health Service Huntington Public Schools Huntington, New York 11743

HEALTH HISTORY FORM

Student's Name			D.O.B		Gender		
Address			Phone				
			Physician	Physician's Phone Number			
Native language spoke	en in the home						
Adults in Household (Name)	Неа	alth Problems				
Mother							
Father							
Other							
Children in Household	d (Name)	Age	School		Health Problems		
<u>1.</u>							
2.							
3.							
4.							
5.	<u> </u>						
Please indicate if you	r child has any o	f the followin	a.				
Thease maleate in you	Year		Please Ex	nlain			
Anemia			Asthma//				
Chickenpox		Diabetes	Allergies				
Ear Conditions			5				
Nephritis			Heart Disease/Cardiac Problems				
Urinary Problems			Orthopedic Problems				
Rheumatic Fever			Neurological Problems				
Tuberculosis			Seizure Disorder/Epilepsy				
Contact with TB		Skin Disorder					
Fifth Disease			Frequent Colds/Sore Throat				
Is your child presently Is yes, please list the r				<u>No</u>			
To the best of your kn	owledge, please	answer the fo	ollowing quest	tions:			
Does your child have	visual problems?	_	Yes	No			
Does your child wear			Yes	No			
Is anyone in your fami			Yes	No	Who?		
Is your child under tre	atment for a hea	ring loss?	Yes	<u> </u>	If there are any special considerations,		
please explain							

Are there any apparent speech problems? Yes No. Is child receiving speech therapy?

Does your child have any known allergies?
(a) Food allergies?
(b) Lactose intolerance?
(c) Latex allergies?
If there are any special considerations with the above, please explain:
Was your child hospitalized at all since birth?YesNo If yes, state reason and date:
(a) Any operations? Reason and Date
(b) Any serious illness or injuries?
Did the mother have any difficulties during her pregnancy, labor or delivery?YesNo. If yes, please explain
Did your child have difficulties at birth?YesNo
(a) Jaundice?
(b) Difficulty in breathing?Explain
(c) Infections?YesNo. What type?
(d) Feeding problems? Yes No. Explain
Was your child born with a Congenital Defect?YesNo. If yes, please describe:
Was your child placed in a neonatal intensive care nursery or a high-risk nursery?YesNo How long?
Was your child born prematurely?YesNo. How many weeks?
Was your child born post-maturely? Yes No. How many weeks?
Please list any restrictions/limitations of physical activities:
Is there anything concerning the health of this child that school personnel should be aware of?
Additional comments?