

Huntington Union Free School District

Audit Committee Meeting Minutes

August 3, 2009 – 5:30 p.m.

Location: Finley Middle School Library

Members: Elizabeth Black, Richard McGrath, Lynn Kiraly

Attendees: Elizabeth Black
Richard McGrath
Lynn Kiraly
David H. Grackin
Robert Armbrecht
John Klinger
Patty Nelson

1. Patty Nelson distributed Internal Audit memorandum.
2. Lynn Kiraly brought up employee attendance. Patty Nelson and Dave Grackin discussed employee attendance reporting.
3. Patty Nelson will be here August 10, 2009 to start her audit. Ms. Nelson has a concern about Jefferson Primary, teachers, Administrator sign in.
4. Patty Nelson reviewed 2009-2010 schedule: Purchasing, Facilities Maintenance.
5. Lynn Kiraly brought up IT policies review.
6. Rich McGrath brought up Workers Compensation, unemployment insurance claims (will layoff more in 2009-2010).
7. Next Audit Committee Meeting will be on October 5, 2009 at 6 p.m.