

# Huntington Coach Corp.



Safe, Dependable Transportation since 1927

P.O. BOX 126  
Huntington Station, NY 11746  
Phone (631)271-8931  
Fax (631)427-7462

April 6, 2011

Mr. John J. Finello , Superintendent of Schools  
Huntington UFSD  
50 Tower St.  
Huntington Station, NY 11746

Dear Jay :

As you may be aware, On Friday, April 1, 2011, a threatening e-mail was sent from an unknown e-mail account to members of the media and various state officials. The e-mail contained threats of violence in state office buildings, against the state legislature and a specific reference to school buses. The New York State Police, working with other law enforcement agencies, notified the New York State Education Department, who in turn notified all School Districts to be sure all their transportation related personnel remain vigilant and aware of the situation. They identified a number of steps and procedures that should be followed.

We received this notification on Monday afternoon, April 4, 2011. Huntington Coach and it's affiliated companies have always, and will continue to maintain maximum care and watchfulness, and we immediately implemented the following steps and procedures, many of which were already our standard practice:

1. All on-road personnel have been instructed in proper awareness during their pre and post trip inspections and to report any unknown individuals or any suspicious or unusual behavior they encounter along their routes immediately to our office, especially anyone trying to approach or board their vehicle without authorization.
2. All drivers were trained during the Safety Refresher meetings in August 2010 on the Transportation Security Administration administered "First Observer" program.



3. Our Management and support personnel were instructed to give priority to reports of this nature, and to immediately notify our Operations Department, who would coordinate a fast response with the School District and the proper law enforcement agencies.
4. All drivers are reminded hourly over our radio system of the importance of completing thorough inspections of their vehicles before and after each trip.
5. **All** of our school transportation vehicles are parked in our secure facilities between runs and at night. None are allowed to be taken home and parked in front of houses. In addition to security of the vehicle, this also allows us to assure that all of our drivers are fit for duty before they leave the yard for each run.

On April 6, 2011, the State Education Department sent out an update on the situation, stating that law enforcement authorities do not, at this time, consider it a credible threat. They are, however, still recommending enhanced awareness and vigilance.

Regardless of the change in status of the investigation, rest assured that we will continue to maintain this level of watchfulness, and will respond quickly and effectively to any suspicious or unusual situations, keeping the District informed at all times.

If you have any questions or concerns regarding this information, please contact our Senior Manager of Safety and Training, Paul Mori at (516)628-1800.

Sincerely,

A handwritten signature in cursive script that reads "Kevin J. Clifford". The signature is written in black ink and is positioned above the printed name and title.

Kevin J. Clifford  
President

Cc: Mr. David H. Grackin, Assistant Superintendent for Finance & Management