

**CORRECTIVE ACTION PLAN (CAP) TO FISCAL YEAR END JUNE 30, 2018 CURRENT
YEAR FINDINGS AND RECOMMENDATIONS**

Corrective action plan components will be managed by Kathleen Acker, Assistant Superintendent for Finance and Management Services. The following action has been completed as of October 17, 2018.

Extraclassroom Activity Funds

During the prior year audit and the current year audit, it was noted that in a sample of cash disbursements tested, there were a number of reimbursements to staff for activity related expenses.

***CAP:** Club Advisors have been informed that to the extent possible, payments be made to vendors for goods and services, rather than to District employees or individuals as reimbursements.*