

2020-2021
BUDGET OVERVIEW &
1000/5000 SERIES ANALYSIS

Huntington Union Free School District
Board of Education Meeting
Monday, February 24, 2020

TAX LEVY LIMIT

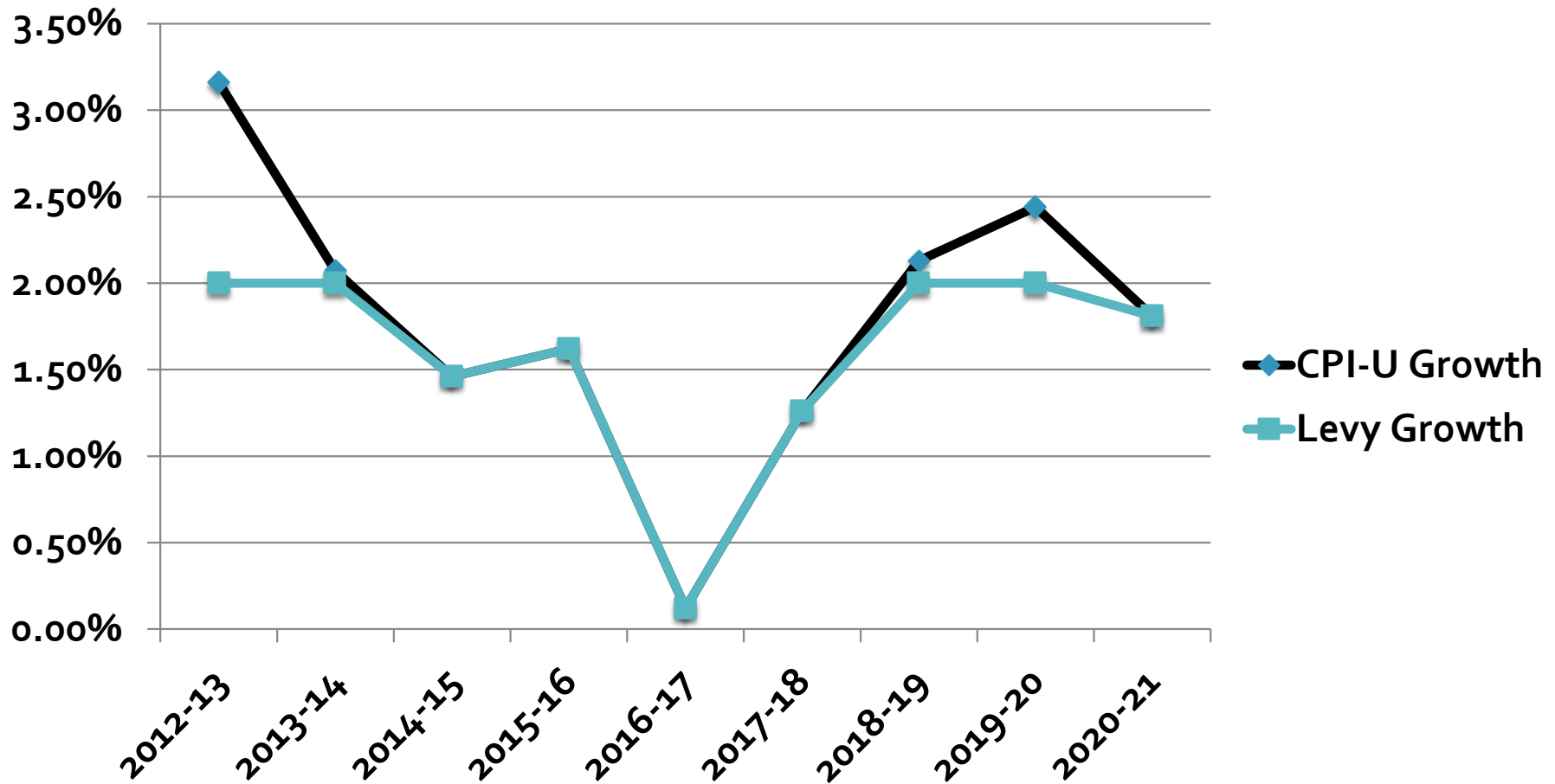
- Estimated levy limit for 2020-2021 = **\$112,816,249**
(represents **2.19%** increase over the 2019-2020 levy)
- Primary factors contributing to the limit:
 - ✓ 1.81 % annual CPI-U increase for calendar year 2019
 - ✓ 1.0036 tax base growth factor
- Tax levy increase greater than \$112,816,249 requires 60% supermajority voter approval

ALLOWABLE LEVY GROWTH FACTORS SINCE INCEPTION

SCHOOL YEAR	CPI-U GROWTH (prior calendar year)	ALLOWABLE LEVY GROWTH FACTOR
2012-2013	3.16%	2.00%
2013-2014	2.07%	2.00%
2014-2015	1.46%	1.46%
2015-2016	1.62%	1.62%
2016-2017	0.12%	0.12%
2017-2018	1.26%	1.26%
2018-2019	2.13%	2.00%
2019-2020	2.44%	2.00%
2020-2021	1.81%	1.81%

Source: Office of the State Comptroller

ALLOWABLE LEVY GROWTH FACTORS SINCE INCEPTION



Source: Office of the State Comptroller

Huntington Union Free School District
Property Tax Cap Calculation under Chapter 97 of the Laws of 2011
2020-2021

	2019-2020 Approved Actual Tax Levy	\$110,400,611	
(multiply)	Tax Base Growth Factor (per ORPS)	1.0036	
		110,798,053	
		110,798,053	
(add)	2019-2020 PILOTs	101,219	
		Total 110,899,272	
	<u>Prior Year Exemptions</u>		
(subtract)	Tort judgments greater than 5% of 2019/20 tax levy	0	
(subtract)	2019-2020 Capital Tax Levy (including debt service & EPC less building aid)	95,715	
	Adjusted Prior Year Tax Levy	110,803,557	
(subtract)	Adjusted Prior Year Tax Levy	110,803,557	
(multiply)	Allowable Levy Growth Factor [lesser of 2 percentage points or CPI]	1.81%	
		112,809,102	
		112,809,102	
	2020-2021 PILOTs	(90,665)	
		Total 112,718,437	
		112,718,437	
(add)	Available Carryover	0	
	Tax Levy Limit	112,718,437	
	Tax Levy Limit (to be published on Budget Notice & PTRC)	112,718,437	
	<u>Current Year Exemptions</u>		
(add)	1.) Tort judgments greater than 5% of 2020/21 tax levy	0	
(add)	2.) ERS contribution increase greater than 2 percentage points	0	
(add)	3.) TRS contribution increase greater than 2 percentage points	0	
(add)	4.) 2020/21 Capital Tax Levy (including debt service less building aid)	97,812	
	Allowable 2020/21 Tax Levy prescribed by Chapter 97 of the Laws of 2011	\$112,816,249	2.19%
	(with simple majority vote)		

Adopted 2018/19 Tax Levy:	\$110,400,611	\$2,415,638
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This analysis projects the 2020-2021 Allowable Tax Levy based on numerous assumptions.

2020-2021 INITIAL BUDGET DRAFT*

*WILL NOT BE FINALIZED UNTIL ADOPTED ON 4/20/2020

	2019-2020	Initial Draft 2020-2021	At Levy Limit 2020-2021
Budget	\$133,488,443	\$138,286,561	\$136,192,956
Revenue (includes state aid, fund balance, reserves, etc.)	23,087,832	23,376,707	23,376,707
Tax Levy	110,400,611	114,909,854	112,816,249
Assessed Valuation	44,913,399 (budgeted) 44,941,370 (fall actual)	44,941,370	44,941,370

2020-2021 DRAFT BUDGET

	Draft Budget 2020-2021	At Tax Levy Limit 2020-2021
Change in Budget (\$) from 19-20 to 20-21	\$4,798,118	\$2,704,513
Change in Budget (%) from 19-20 to 20-21	3.59%	2.03%

2020-2021 DRAFT BUDGET

Allowable levy limit increase for 20-21 ...	\$2,415,638
Draft budget levy increase ...	4,509,243
Gap as of 2/24/2020	(\$2,093,605)

2020-2021 DRAFT BUDGET

	2019-2020	Initial Draft 2020-2021	At Levy Limit 2020-2021
Tax Rate (per \$100 assessed value)	\$245.65	\$255.69	\$251.03
Est. Tax Rate \$ Change (per \$100 assessed value)		\$10.03	\$5.38
Est. Tax Rate % Change		4.08%	2.19%

NON-DISCRETIONARY COST CATEGORIES

- **Salary & Contractual Obligations**
- **Pension Contributions**
- **Insurance Premiums**
- **Debt Service**
- **BOCES Administrative & Capital Charges**
- **Utilities**
- **Special Education**
- **Transportation**

SALARY & CONTRACTUAL OBLIGATIONS

- **Instructional and non-instructional salaries**
- **Overtime and sick/personal leaves**
- **Health insurance premiums**
- **Extracurricular stipends**
- **Substitute employees**

SALARY & CONTRACTUAL OBLIGATIONS

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$83,716,724	\$87,189,900	\$3,473,176	4.15%

PENSION CONTRIBUTIONS

- **Teachers' Retirement System (TRS)**
 - ✓ All certificated employees
 - ✓ 2020-21 employer contribution rate: 9.53%
(compared to 8.86% for 2019-20)
- **Employees' Retirement System (ERS)**
 - ✓ All Civil Service employees
 - ✓ 2020-21 employer contribution rate: 14.60%
(same as 2019-20)

PENSION CONTRIBUTIONS

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$6,982,686	\$7,051,210	\$68,524	0.98%

GENERAL INSURANCE

- **Includes premiums for:**
 - ✓ **Property insurance**
 - ✓ **Liability insurance**
 - ✓ **Student accident insurance**
 - ✓ **Boiler & machinery insurance**
 - ✓ **Underground storage tank insurance**
 - ✓ **Catastrophic insurance**
 - ✓ **Cybersecurity insurance**
 - ✓ **Excess liability & umbrella policies**
- **Does not include employee benefit insurances (e.g., health, dental, life)**

GENERAL INSURANCE

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$735,000	\$770,550	\$35,550	4.84%

DEBT SERVICE

	<u>Amount</u>	<u>Balance</u>
2006 Bond Issue	\$228,800	\$1,040,000

DEBT SERVICE

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$230,800	\$228,800	(\$2,000)	(0.87%)

BOCES ADMIN & CAPITAL

- **HUFSD share of Western Suffolk BOCES administrative costs (salaries, benefits, pensions)**
- **HUFSD share of Western Suffolk BOCES operational costs (rents, mortgages, maintenance, etc.)**

BOCES ADMIN & CAPITAL

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$374,482	\$382,852	\$8,370	2.24%

UTILITIES

- Fuel oil
- Electricity
- Gas
- Water
- Telephone
- Sewer

UTILITIES

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$1,322,265	\$1,341,757	19,492	1.47%

SPECIAL EDUCATION (OOD/CONTRACTED)

- **Out-of-district student tuitions**
- **Contracted services (speech, OT/PT, other)**
- **Services to non-resident students attending St. Patrick's School (reimbursement from home districts)**

SPECIAL EDUCATION (OOD/CONTRACTED)

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$3,500,000	\$3,850,000	\$350,000	10.00%

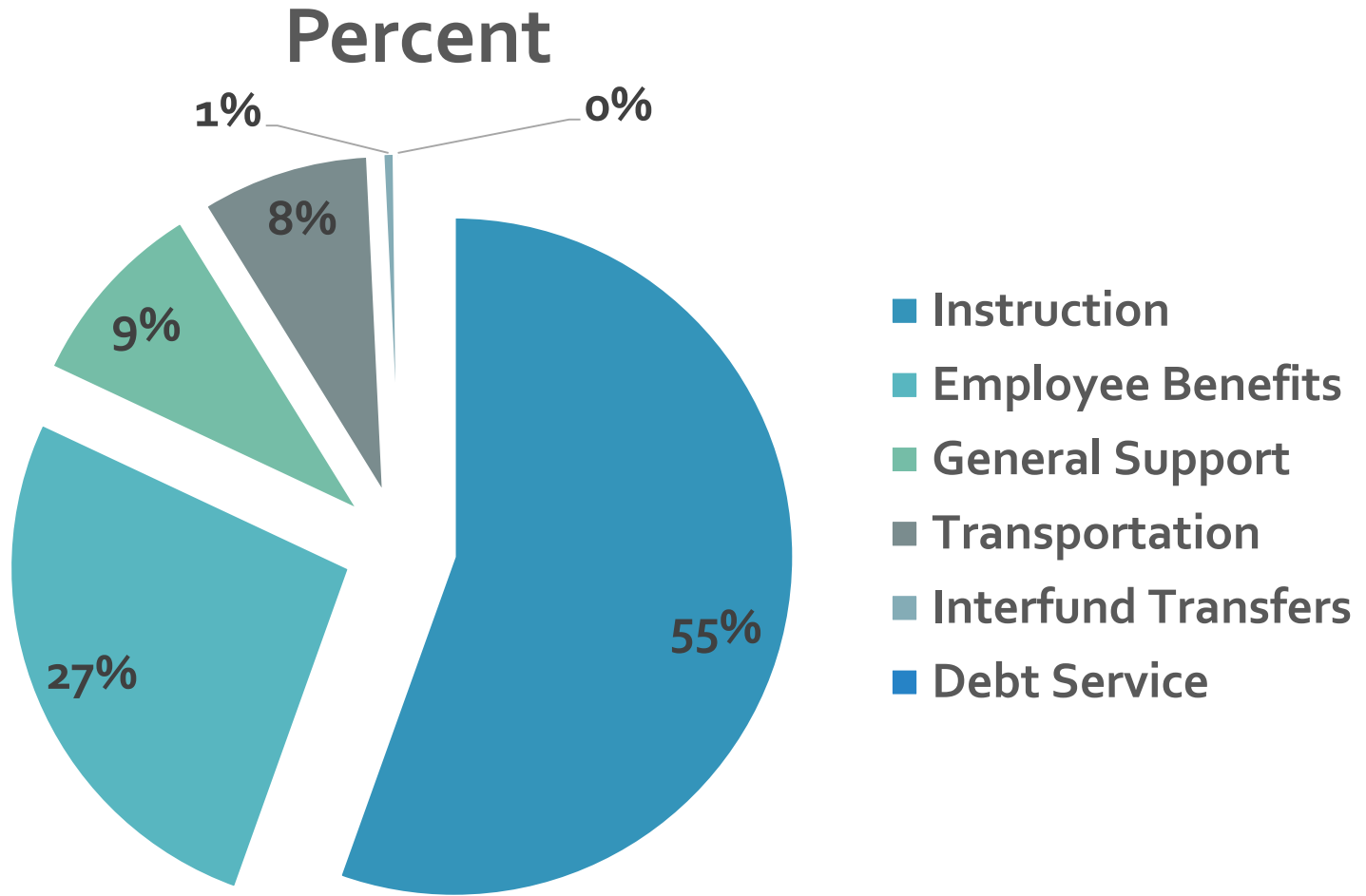
NON-DISCRETIONARY COST INCREASES

Cost	\$ Increase	
Salary & Contractual Obligations	\$3,473,176	
Pension Contributions	\$68,524	
General Insurance Premiums	\$35,550	
Debt Service	(\$2,000)	
BOCES Admin & Capital Charges	\$8,370	
Utilities	\$19,492	
Special Education	\$350,000	
<i>Percent of Budget Increase</i>		82.51%

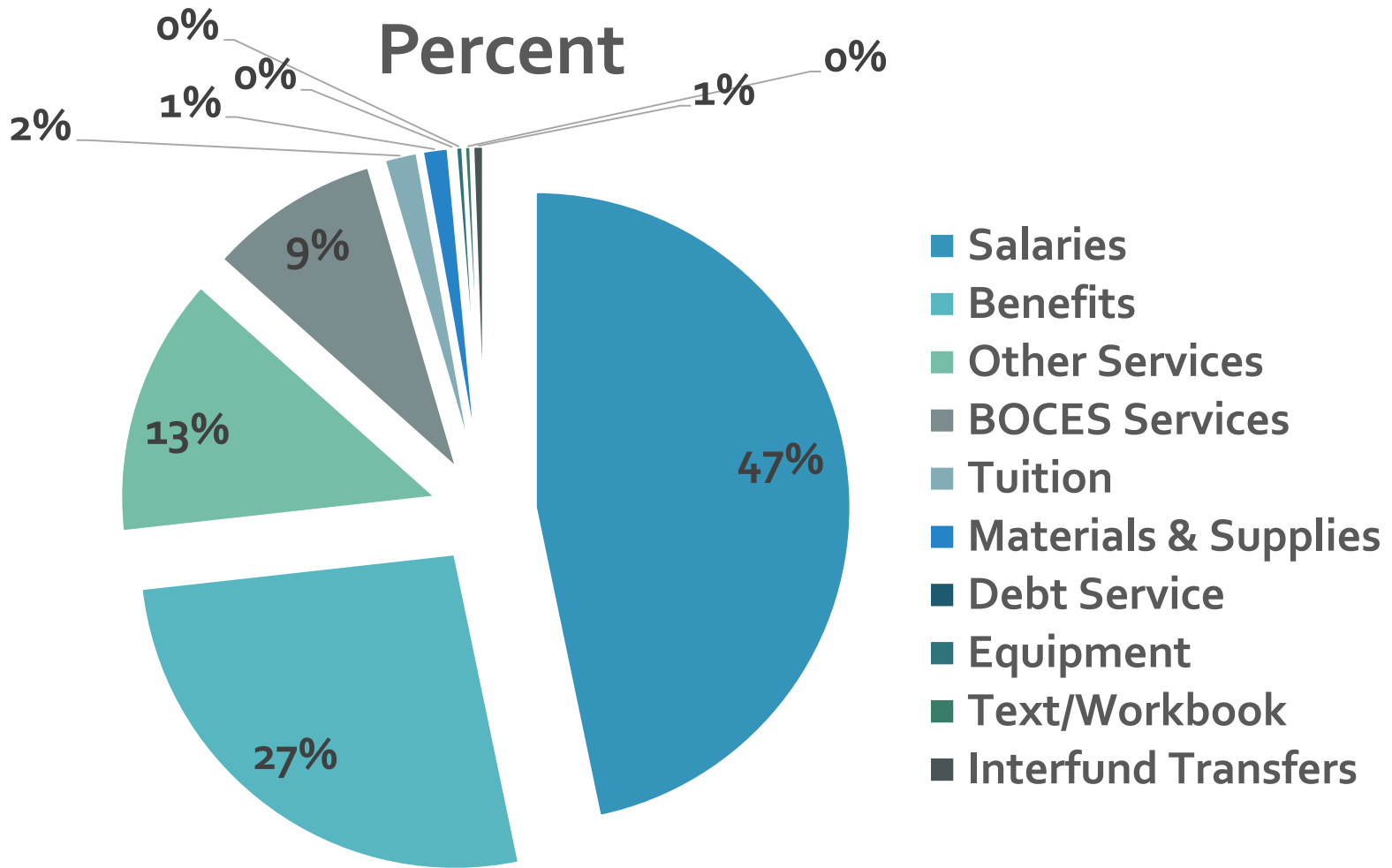
DISCRETIONARY SPENDING

- **Includes expenditures related to:**
 - ✓ **Staffing**
 - ✓ **Textbook/workbooks**
 - ✓ **Supplies & equipment**
 - ✓ **Instructional technologies**
 - ✓ **Co-/extracurricular activities**
 - ✓ **Travel & conference**
 - ✓ **Capital improvements & maintenance**

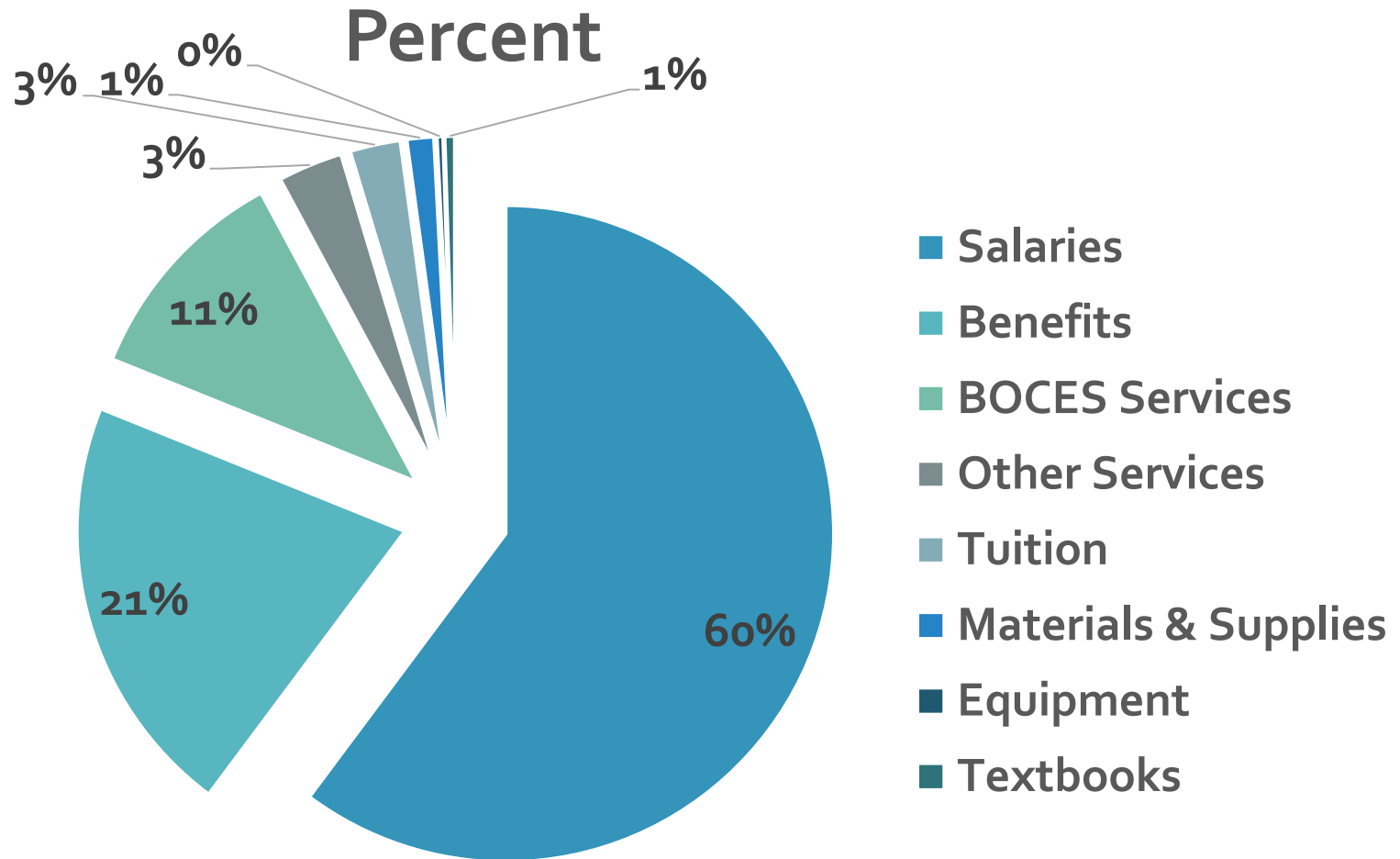
BUDGET BY FUNCTION



BUDGET BY OBJECT



INSTRUCTIONAL BUDGET BY OBJECT



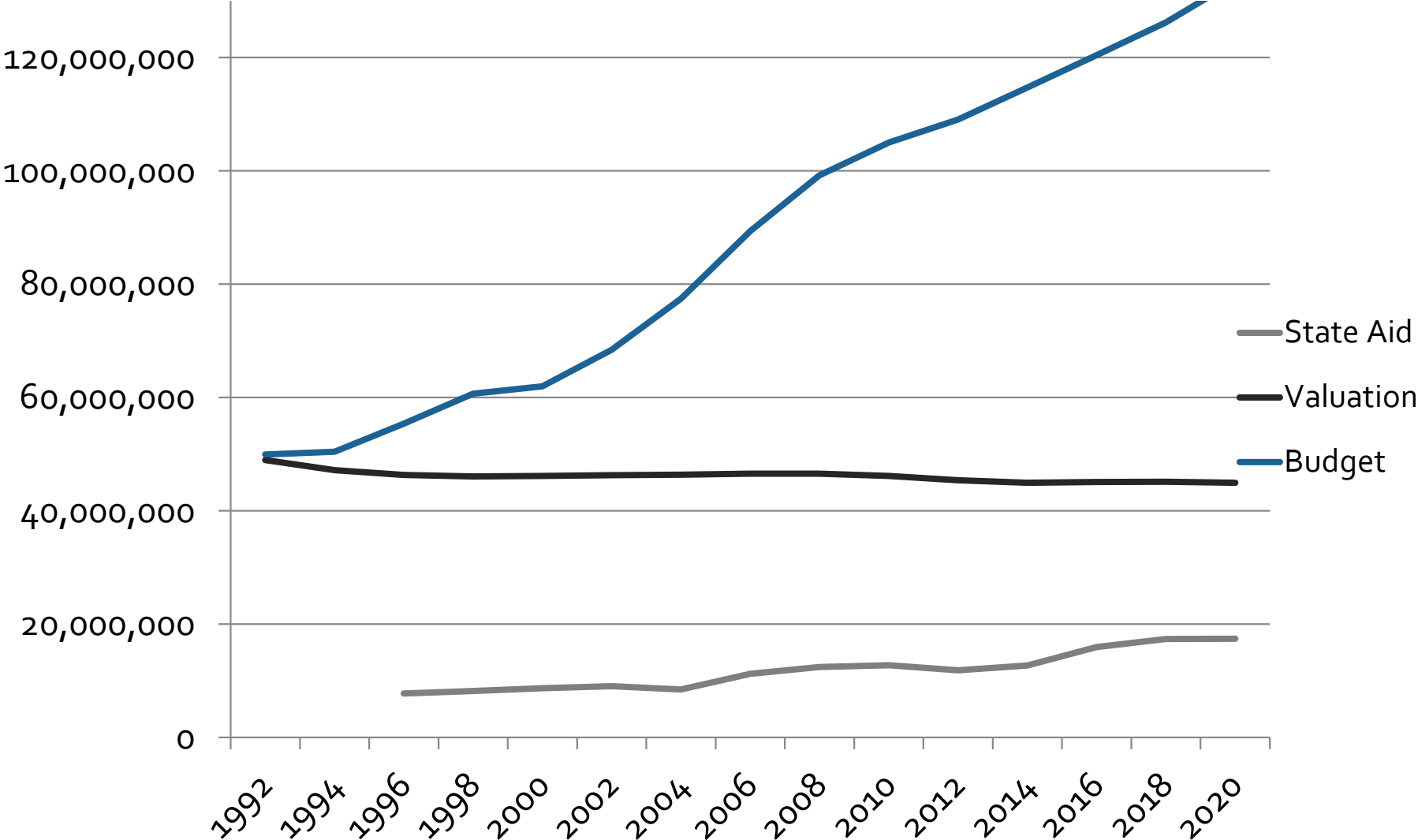
2020-2021 BUDGET COST DRIVERS

- **Salary/stipend increases**
- **Health insurance increase**
- **Special education placements (out-of-district)**
- **Transportation costs (aligned with CPI)**
- **Technology costs (device replacement)**

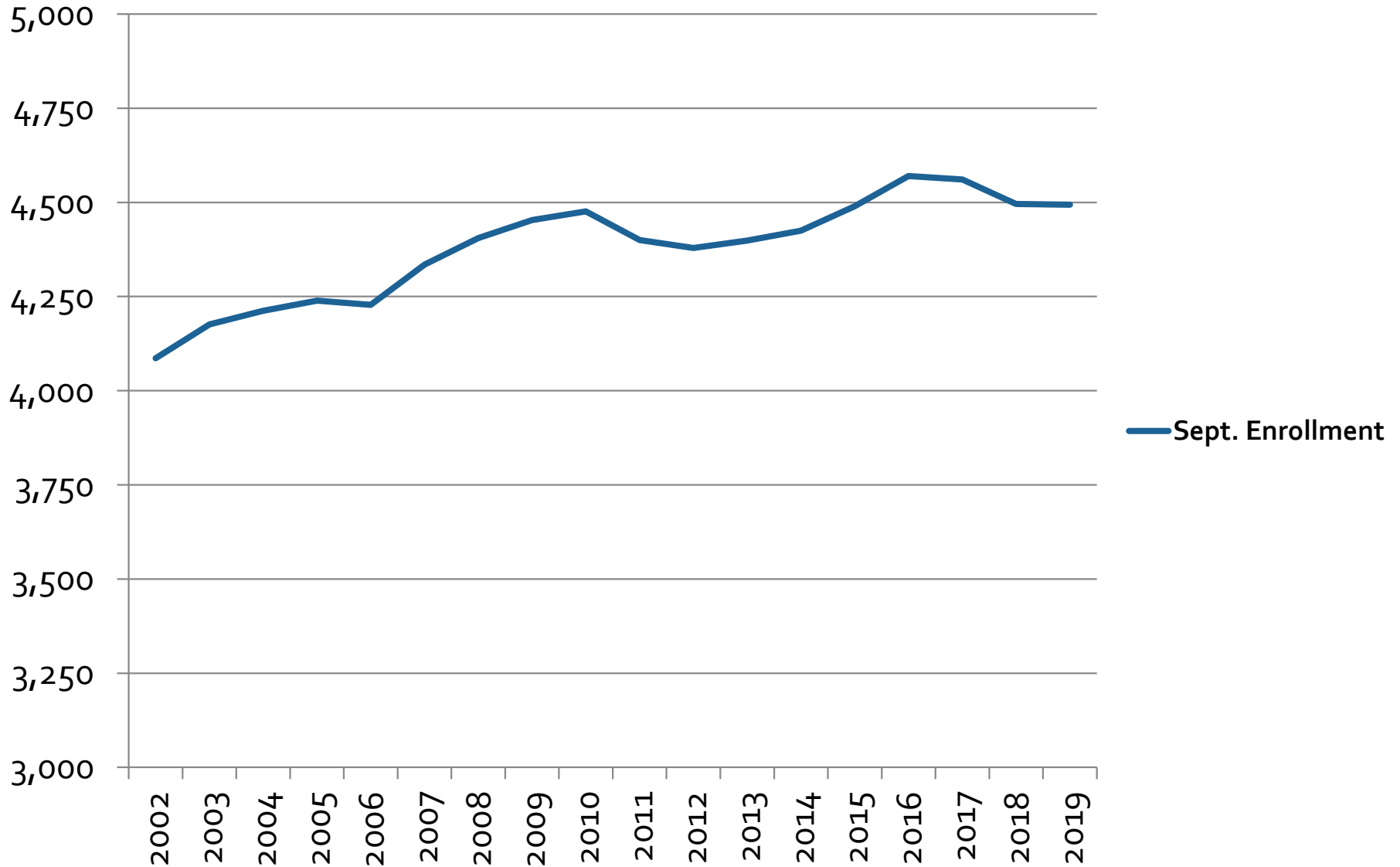
2020-2021 BUDGET SAVINGS DRIVERS

- **Continued debt service reduction**
- **Aidable costs shifted to BOCES**

STATE AID, ASSESSED VALUE, BUDGET TRENDS



DISTRICT ENROLLMENT TREND



2020-2021

BUDGET COST CENTERS

1000 Series: General Support

5000 Series: Transportation

1000 SERIES: GENERAL SUPPORT

- Board of Education
- District Clerk and District Meetings
- Chief School Administrator
- Business Administrator
- Legal Services
- Human Resources (Personnel)
- Public Information
- Plant Operation
- Plant Maintenance
- Central Storage, Printing, Mailing
- Central Data Processing
- General Insurance
- School Association Dues
- BOCES Administrative and Capital Costs

1000 SERIES: GENERAL SUPPORT

2018-2019 Actual	2019-2020 Est. Actual
\$11,829,393	\$12,409,905

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$12,422,905	\$12,723,735	\$300,830	2.42%

1010 BOARD OF EDUCATION

- **Conferences/workshops for trustees**
- **Office supplies, postage**

1010 BOARD OF EDUCATION

2018-2019 Actual	2019-2020 Est. Actual
\$2,169	\$4,400

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$4,400	\$3,900	(\$500)	(11.36%)

1040 DISTRICT CLERK

- **District clerk stipend**
- **District clerk workshop**
- **Freedom of Information Law compliance**
- **Office supplies, postage**

1040 DISTRICT CLERK

2018-2019 Actual	2019-2020 Est. Actual
\$22,169	\$24,023

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$24,023	\$23,971	(\$52)	(0.22%)

1060 DISTRICT MEETINGS

- Board of Education meeting needs
- School budget vote:
 - ✓ Machine lease
 - ✓ Mailings
 - ✓ Legal notices
- Poll Workers

1040 DISTRICT MEETINGS

2018-2019 Actual	2019-2020 Est. Actual
\$18,150	\$22,809

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$22,809	\$23,000	\$190	0.84%

1240 CHIEF SCHOOL ADMINISTRATOR'S OFFICE

- **Salaries**
- **Conferences and workshops**
- **Mailings to residents, postage**
- **Contracted services**
- **Subscriptions and publications**
- **Staff development (conference days)**
- **Office supplies**

1240 CHIEF SCHOOL ADMINISTRATOR'S OFFICE

2018-2019 Actual	2019-2020 Est. Actual
\$323,972	\$332,472

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$332,472	\$336,418	\$3,946	1.19%

1310 BUSINESS OFFICE

- **Staff salaries**
- **NYSED filings and annual audit processes**
- **Contracted services**
- **Revenue collection**
- **Accounts payable**
- **Purchasing**
- **Payroll**
- **Employee benefits**
- **Office supplies and postage**

1310 BUSINESS OFFICE

2018-2019 Actual	2019-2020 Est. Actual
\$1,135,143	\$1,151,362

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$1,151,362	\$1,171,511	\$25,039	2.17%

1320 AUDITING

- **Requirements under NYS law:**
 - ✓ Annual (external) independent audit
 - ✓ Internal audit services
 - ✓ Claims audit services
 - ✓ Financial statement preparation

1320 AUDITING

2018-2019 Actual	2019-2020 Est. Actual
\$139,201	\$142,000

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$142,000	\$145,000	\$3,000	2.11%

1325 TREASURER

- Part-time staff member salary
- Cash management and investments
- Income and expenditure reports
- Banking transactions
- Trust and agency funds

1325 TREASURER

2018-2019 Actual	2019-2020 Est. Actual
\$77,782	\$32,621

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$32,621	\$33,600	\$979	3.00%

1345 PURCHASING

- **Fee to participate in ES BOCES cooperative purchasing program (one line in budget):**
 - ✓ Tutoring services
 - ✓ Health services
 - ✓ Kitchen repairs
 - ✓ Instrument repairs
 - ✓ General supplies

1345 PURCHASING

2018-2019 Actual	2019-2020 Est. Actual
\$9,205	\$9,500

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$9,500	\$9,738	\$238	2.51%

1420 LEGAL SERVICES

- **General counsel:**
 - ✓ School district municipal and education law
- **Labor counsel:**
 - ✓ Collective bargaining
 - ✓ Arbitrations and grievances

1420 LEGAL SERVICES

2018-2019 Actual	2019-2020 Est. Actual
\$339,066	\$375,000

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$431,425	\$431,425	\$0	0.00

1430 HUMAN RESOURCES

- **Staff salaries**
- **Recruitment and hiring (instructional & non-instructional)**
- **Advertising/Online Application System (OLAS)**
- **Certifications and classifications**
- **AESOP substitute service**
- **Employee Assistance Program (EAP)**

1430 HUMAN RESOURCES

2018-2019 Actual	2019-2020 Est. Actual
\$297,422	\$392,964

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$392,964	\$400,162	\$7,198	1.83%

1460 RECORDS MANAGEMENT

- Records retention
- Storage

1460 RECORDS MANAGEMENT

2018-2019 Actual	2019-2020 Est. Actual
\$534	\$2,500

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$2,500	\$2,500	\$0	0.00%

1480 PUBLIC INFORMATION & SERVICES

- **Staff salaries**
- **District website**
- **District calendar**
- **Budget brochure**
- **Emergency communication service**

1480 PUBLIC INFORMATION & SERVICES

2018-2019 Actual	2019-2020 Est. Actual
\$125,639	\$144,468

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$144,468	\$146,837	\$2,369	1.64%

1620 OPERATION OF PLANT

- **Operation of buildings (8)**
- **Custodial staff salaries**
- **Equipment (e.g., vehicles, tractors, plows)**
- **Custodial supplies**
- **Utilities**

1620 OPERATION OF PLANT

2018-2019 Actual	2019-2020 Est. Actual
\$5,894,780	\$6,005,093

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$6,005,093	\$6,128,516	\$123,423	2.06%

1621 MAINTENANCE OF PLANT

- **Buildings & grounds staff salaries**
- **Building repairs**
- **Contracted services**
- **Supplies (e.g., heating, plumbing, electrical, etc.)**

1621 MAINTENANCE OF PLANT

2018-2019 Actual	2019-2020 Est. Actual
\$1,297,486	\$1,200,372

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$1,200,372	\$1,274,953	\$74,581	6.21%

1625 SECURITY

- Security staff wages
- Cameras
- Uniforms

1625 SECURITY

2018-2019 Actual	2019-2020 Est. Actual
\$862,540	\$923,458

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$923,458	\$950,741	\$27,283	2.95%

1680 CENTRAL DATA PROCESSING

- State reporting mandates
- Payroll processing
- Student management system/service
- E-rate filing and processing

1680 CENTRAL DATA PROCESSING

2018-2019 Actual	2019-2020 Est. Actual
\$269,386	\$447,706

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$460,706	\$454,811	(\$5,895)	(1.28%)

1910 GENERAL INSURANCE

- **Property insurance**
- **Vehicle insurance**
- **Liability insurance**
- **Student accident insurance**
- **Boiler and machinery insurance**
- **Underground storage tank insurance**
- **Catastrophic insurance**
- **Cybersecurity insurance**
- **Excess/umbrella policies**

1910 GENERAL INSURANCE

2018-2019 Actual	2019-2020 Est. Actual
\$624,344	\$735,000

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$735,000	\$770,550	\$35,550	4.84%

1920 SCHOOL ASSOCIATION DUES

- **Examples:**

- ✓ **New York State School Boards Association (NYSSBA)**
- ✓ **Nassau-Suffolk School Boards Association (N-SSBA)**
- ✓ **SCOPE**
- ✓ **New York State Council of School Superintendents (NYSCOSS)**
- ✓ **New York State Association of School Business Officials (ASBO)**
- ✓ **American Association of School Personnel Administrators (AASPA)**

1920 SCHOOL ASSOCIATION DUES

2018-2019 Actual	2019-2020 Est. Actual
\$28,211	\$33,250

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$33,250	\$33,250	\$0	0.00%

1981 BOCES ADMIN & CAPITAL

- Share of all BOCES administrative and operational costs:
 - ✓ Salaries, pensions, benefits
 - ✓ Rents, mortgages, maintenance

1981 BOCES ADMIN & CAPITAL

2018-2019 Actual	2019-2020 Est. Actual
\$362,194	\$374,482

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$374,482	\$382,852	\$8,370	2.24%

1000 SERIES: GENERAL SUPPORT

2018-2019 Actual	2019-2020 Est. Actual
\$11,829,393	\$12,409,905

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$12,422,905	\$12,723,735	\$300,830	2.42%

5000 SERIES: TRANSPORTATION

- **Current Huntington Coach contract:**
 - ✓ One-year term set to expire on June 30, 2020
 - ✓ 52 large buses
 - ✓ 86 vans
 - ✓ Cost based on “packages,” each including routes associated with multiple schools
- **Proposed agreement for 2020-21 includes increase aligned with CPI (transportation)**

TRANSPORTATION DATA

- **4,867 students eligible for transport daily:**
 - ✓ **Eight (8) district schools**
 - ✓ **27 private/parochial schools**
 - ✓ **30 special needs schools**

5000 SERIES: TRANSPORTATION

2018-2019 Actual	2019-2020 Est. Actual
\$10,287,045	\$10,923,236

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$10,923,236	\$11,140,927	\$217,691	1.99%

5510 DISTRICT TRANSPORTATION SERVICES

- **Transportation office staff salaries**
- **Office supplies**

5510 DISTRICT TRANSPORTATION SERVICES

2018-2019 Actual	2019-2020 Est. Actual
\$123,759	\$70,453

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$70,453	\$76,889	\$6,436	9.14%

5540 CONTRACT TRANSPORTATION

- **Regular daily transportation**
- **Special education transportation**
- **Athletics**
- **Music**
- **Late buses**
- **Daily rentals (e.g., field trips)**

5540 CONTRACT TRANSPORTATION

2018-2019 Actual	2019-2020 Est. Actual
\$10,141,958	\$10,827,783

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$10,827,783	\$11,039,038	\$211,255	1.95%

5581 BOCES TRANSPORTATION

- **Greenkill (costs covered by students/grant)**
- **Athletic tournaments/playoffs**
- **Marching band state competition**

5581 BOCES TRANSPORTATION

2018-2019 Actual	2019-2020 Est. Actual
\$21,328	\$25,000

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$25,000	\$25,000	\$0	0.00%

5000 SERIES: TRANSPORTATION

2018-2019 Actual	2019-2020 Est. Actual
\$10,287,045	\$10,923,236

2019-2020 Budget	2020-2021 Draft Budget	\$ Change	% Change
\$10,923,236	\$11,140,927	\$217,691	1.99%

2020-2021 INITIAL BUDGET DRAFT

*WILL NOT BE FINALIZED UNTIL ADOPTION ON 4/20/2020

As of 2/24/2020 ...	\$ Amount	Budget-to- Budget Increase	Est. Tax Rate Increase
Initial Draft	\$138,286,561	3.59%	4.08%
At Levy Limit	\$136,192,956	2.03%	2.19%

CONTINGENCY BUDGET

- Incorporates same tax levy adopted for 2019-2020 (0% increase, no exclusions)
- Required budget reduction: \$4,509,243
 - ✓ Must include removal of all equipment (\$535,932)
- Remaining budget reduction: \$3,973,311

BUDGET DEVELOPMENT TIMELINE

March 1, 2020 – Tax levy limit calculation submitted to state comptroller

March 9, 2020 – Employee Benefits/Capital
(extended budget workshop)

March 23, 2020 – Instruction & Staffing

April 6, 2020 – Revenues/Budget Review

April 20, 2020 – BOE budget adoption

May 11, 2020 – Public budget hearing

May 19, 2020 – Budget vote/BOE election